



# ST ALOYSIUS COLLEGE (AUTONOMOUS)

P.B. No. 720, Mangaluru-575003, Karnataka

Re-accredited by NAAC with 'A' Grade with CGPA 3.62/4

Recognised as Centre for Research Capacity Building under UGC-STRIDE Scheme

Recognised under DBT – BUILDER Scheme, Government of India

College with “STAR STATUS” Conferred by DBT, Government of India

Recognised by UGC as “College with Potential for Excellence”

ESTD : 1880



**UG & PG  
CALENDAR & HANDBOOK  
2022-23**

# THE COLLEGE CREST



ESTD : 1880

This is the Crest and the Motto of this institution. Let this be always before your eyes to remind you the aims and objectives of your education and the level of excellence you are expected to achieve in this college.

If you have a closer look at it, on the right half of the shield like crest, you see three soaring eagles reminding you that you should never be satisfied with mediocrity, but aim at excellence in intellectual, physical and spiritual dimensions of your personality. Besides, you also see a jumping lion symbolizing the vigour and courage you must cultivate.

On the left half of the crest, you observe the sun shining over the West Coast. Every student passing through the portals of this institution must be like the sun illuminating and contributing to the growth and prosperity of the people of this land..

## HELPFUL PHONE NUMBERS

|                             |                  |                                        |              |
|-----------------------------|------------------|----------------------------------------|--------------|
| <b>College Receptionist</b> | : 4117701        | SAC Credit Society                     | : 9844617105 |
| Day College Office(UG)      | : 4117704        | StAloysius Evening College Office      | : 2449713    |
| Registrar (Evaluation)      | : 4117703        | StAloysius Evening College Principal   | : 2449714    |
| Registrar Office            | : 7892654657     | Beeri Campus Office - AIMIT            | : 2286881    |
| Finance Office SAC          | : 6366713662     | Director - AIMIT                       | : 2286882    |
| IQAC                        | : 2980754        | MBA                                    | : 2286889    |
| PG - Office / MSW           | : 4117702        | MCA                                    | : 2286890    |
| DDU Kaushal Kendra          | : 2980064        | StAloysius Evening PU College          | : 2449736    |
| Community Radio Saarang     | : 2449744        | StAloysius B.Ed. College Office        | : 2449721    |
| Gents Hostel Warden         | : 2449723        | Gonzaga School                         | : 2449724    |
| Gents Hostel Office         | : 8762704723     | Aloyseum - Museum                      | : 2435327    |
| Gents Hostel Director       | : 2449725        |                                        | : 2950419    |
| Ladies Hostel Director      | : 2449726        | StAloysius Institute of Civil Services | : 2950131    |
| Ladies Hostel               | : 7899357199     | StAloysius Chapel                      | : 7892393904 |
| Applied Biology Lab         | : 2950719        | SACAA Office                           | : 2953849    |
| <b>MJES OFFICE</b>          | : <b>2950419</b> |                                        |              |
| Jesuit Residence            | : 9141303706     |                                        |              |
| Jesuit Residence Minister   | : 9880980854     |                                        |              |
| SAC PU College Office       | : 2449717        |                                        |              |
| SAC PU College Principal    | : 2449718        |                                        |              |

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**To know more about St Aloysius College visit**

[www.staloysius.edu.in](http://www.staloysius.edu.in) / [www.staloysius.ac.in](http://www.staloysius.ac.in)

[www.aimit.edu.in](http://www.aimit.edu.in)

Stamp  
size  
photograph

Name : .....

Class & Reg. No. : .....

EC/CC Association : .....

Father's Name : .....

Mother's Name : .....

Permanent Address : .....

.....

.....

Email ID : .....

Phone (Landline) : .....

Mobile : .....

Aadhaar No. : .....

Present Address : .....

.....

.....

Name of the Hostel/

Paying Guest : .....

Name of the Director : .....

Guardian : .....

Phone : .....

Blood Group : .....

Bank Account No. : .....

Contact Telephones : .....

Name of the Class Guide:

Phone:

Name of the Mentor :

Phone:

## St Aloysius Gonzaga



This College is named after St Aloysius Gonzaga. He was a 16<sup>th</sup> Century Prince, heir to the throne of the Marquisate of Gonzaga in Italy, who had, everything he could have desired in life at his disposal. But inspired by a deep spirit of faith and moved by a profound love of mankind, at the age of 18, he renounced his rights and entered the Jesuit Order to be a religious whose wealth would be God alone and whose happiness would be the service of others.

While Aloysius was still into training, there was a plague in Rome. Victims of the plague had no hope of recovery and were abandoned for fear of contagion. The youthful Aloysius, who was then 24, rose to the occasion with his companions and immediately set about caring for the sick and the dying, risking his own life. The risk, however, was too great. Aloysius fell a victim to the disease and died in the midst of his noble work, offering his life as a sacrifice for others.

It is the example of his life, pure and noble, not seeking the glories of this world but genuinely concerned about the well-being of others, that is offered to you as a model here.



## The College Motto

When you look at the College Crest, you will notice the letters, IHS in the centre of the rising sun. This is the abbreviation of the name of Jesus (which in Greek is written as *IHSUS*). That name symbolizes deepest faith in God, commitment to humanity and the readiness to sacrifice one's life for others.

The Motto of this Institution is *Lucet et Ardet*. These Latin words which mean **Shine to Enkindle**, refer to the qualities of the mind and the heart. It is the deep desire of this *Alma Mater* to present to the world and our nation, men and women with knowledge and creativity and hearts burning with genuine love and concern for others.

May your life measure up to the expectation of this Motto.



## **ALOYSIAN IDEAL**

Dear Aloysian,

You are a student of a century and one forty two year old institution that has trained thousands of young men and women and presented them to the nation. You too are welcome to be trained here, so that making use of all the opportunities you have, you may develop your God-given talents and prepare yourself to serve fellow-human beings.

This College is a Minority Institution, run primarily for the education of Catholic youth. However, everyone is welcome here without distinction of caste and creed, in a fellowship of people of all faiths.

The College attained the autonomous status in 2007. Since then, the College has been making rapid progress by introducing innovative courses, updating the syllabus regularly, and evolving a transparent and objective evaluation system.

### **VISION**

Empowering youth through excellence in education to shape a better future for humankind.

### **MISSION**

St Aloysius Institutions of the Mangalore Jesuit Educational Society (MJES), inspired by the person and mission of Jesus Christ and guided by the motto "*Lucet et Ardet*" commit themselves to spread the light of knowledge and wisdom, to kindle the ardour of faith that does justice by forming men and women for and with others, who are academically accomplished, emotionally balanced, morally upright, socially responsible, ecologically sensitive and professionally dedicated so that they become a powerful force in the transformation of society.

## **Aims and objectives of the College**

In keeping with the tradition of the Society of Jesus which runs this institution and the needs of the time, the College aims at the integral formation of its students helping them to become *men and women for and with others*:

- ♦ through striving for excellence in learning, creative and practical thinking and co-operative leadership, with a stress on both academic and human excellence,
- ♦ inspired by genuine religious and moral values, and
- ♦ with practical awareness of the prevailing social conditions and demonstrate a commitment to the cause of justice.

Thus an Aloysian

- ♦ lives a commitment to justice;
- ♦ acts with a strong self esteem;
- ♦ thinks critically and creatively;
- ♦ communicates effectively;
- ♦ exercises power appropriately;
- ♦ cultivates a positive sense of direction;
- ♦ evokes hope.

Your education in this institution will be meaningful only to the extent you personalise and strive after these values and goals. All that the College can do is to facilitate realization of your hidden potential, be a partner with you in the task of integral personality-building, where your faculties and qualities will find harmonious development. This entails development in a three-fold dimension: intellectual, physical and spiritual.

### **Intellectual Development**

The development of your mind, the acquisition of information in different subjects of your study, digesting this information and putting it into a practical framework will be a major part of your education here. Let your aim of study be not just to successfully reproduce in an examination what you have learnt, but to cultivate the art of thinking independently, analytically and critically and expressing yourself clearly.

Do not limit yourself to classroom material. You are advised to delve deep into your subject by regular study and wide reading. The HRD Programmes and Certificate Courses will help you to realize this. You are expected to broaden your intellectual horizons by acquiring a working knowledge of all subjects even though they do not form a part of your syllabus. Thus Commerce and Arts students would do well to acquire a general knowledge of scientific theories and technological innovations while science students would have a working knowledge of the economic, political and social dimensions of everyday life.

Learning requires regular work. Have a time-table for your home study. The College has two excellent libraries with over one lakh books and a reading room. Make good use of the library, particularly during your free hours. The librarian and lecturers will help you to select the right books. You have a spacious newspapers and periodical section for updating your knowledge on current affairs.

### **Physical Development**

“A sound mind in a sound body” goes the universal adage. Towards the integral development of your personality, it is essential that you give importance to the development of your physical agility through sports and games and acquire skills to tone your body and enhance endurance. The College has extensive play grounds and you can strive to be a part of the college sports and games teams which would be a unique privilege.

NCC with its Army, Navy and Air wings, and the NSS with its regular service activities help you to develop your physical endurance, team spirit, fair play, punctuality and sound habits of health and hygiene.

### **Spiritual Development**

Being an institution administered by a religious order, the College gives highest importance to spiritual formation and character building.

A person is what his spiritual and moral values are, and you will carry this aspect of your education with you all your life.

Your character is the sum of your values which express themselves through your attitudes, dealings, relationship with others, and the way you face problems or challenges in life. The time in College is the period when you have to build your value system: honesty, justice, co-operation, fellowship and concern for others, belief in and a filial devotion to God and universal love that embraces all people cutting across barriers of religion, caste or nationality.

To acquire this, you have regular programmes in Value Education. Moreover, you will pick values from your companions and elders while you will influence the value system of others.

Essential to any spiritual and value formation is self-discipline, a systematic effort to channelise your impulses, emotions and feelings to their proper ends, and make them a power to achieve some good. Lack of discipline results in confusion and chaos, both internal and external, personal and social, where no true education is possible. Thus, the rules of discipline of the College will help you cultivate self-discipline.

The habit of regular prayer and meditation is earnestly recommended to all. The College has a beautiful Chapel and everyone is welcome to sit in meditation or spend a few moments of quiet prayer and reflection. Catholics, particularly those staying in the hostels, are earnestly invited to participate in the daily morning services in the Chapel.

### **Co-curricular and Extra-curricular Activities**

A good part of our education, the broadening of horizons, inculcation of values, learning to relate to and to deal with others, exercise of participative leadership etc., takes place through co-curricular and extra-curricular activities. The College provides

ample opportunities in the form of more than forty Associations and Clubs with the dedicated staff for training and guiding you.

### **Social Concern**

The need of our times is not only persons with a vision but also persons with a mission- a genuine social consciousness and a heart for others. In a society, where people are victimised by personal and institutionalised injustice, in a society that is constantly threatened by trends of communalism, it is vitally important that we are aware of the forces of injustice and exploitation and respond to them adequately.

For this, we need people with genuine social consciousness who find meaning by being at the real service of others even at the cost of themselves- men and women for and with others.

If our students cultivate such a heart and move out of this institution imbued with a sense of social concern, ready to stake their lives for the poor and oppressed persons, the College will have succeeded in its mission and genuinely be proud of its endeavour.

Towards this integral development of the body, the mind and the heart, we have certain systems in place: Class Guides, Mentoring, and Counselling Services.

### **Eco-friendly Campus**

College has been making a conscious effort to maintain its campus **green, clean** and **eco-friendly**. Several steps have been initiated in this regard.

1. **Vermi-Bin:** All the bio-degradable waste, and dry leaves collected in the campus are converted into organic compost.
2. **Rain Water Harvesting:** The campus buildings are designed to store and re-use the rain water in the undergrounds tanks.



3. **Solar Energy:** The use of solar energy has been promoted extensively in the campus to provide lighting and water heating facility.
4. **Green Audit:** A committee has been formed to motivate the students and to develop sensitivity towards nature and ecological balance.

### **Staff – Student Rapport**

Our lives are shaped by the people with whom we constantly interact, and here, it will be your teachers. You have an excellent staff in this College; make good use of their experience and knowledge through constant personal contact both inside and outside the classroom. Today, more than ever, closer ties between staff and students, is the only way to counter many problems arising from the impersonal atmosphere prevailing in our campuses of higher education. Cultivate openness to seek guidance from your teachers.

This staff-student rapport will be all the more effective if parents co-operate and keep in touch with the College and staff. The College brings together parents and teachers during specific programmes which would assist parents to get an insight into the problems of growing youngsters like you.

Many of our staff members have undergone training to help you not only with your academics but also with your personal and emotional concerns. You may always approach them for guidance, not only to help you solve your problems but also to help you become more effective in the way you function. Batches of degree students will be assigned a Class Guide who will meet his/her wards regularly and also conduct well-planned programmes to enhance their self-confidence, improve healthy inter-personal relationships and effective utilization of their talents and abilities.



## THE CONSTITUTION OF INDIA

### Preamble

“We, THE PEOPLE OF INDIA, having solemnly resolved to constitute India into a SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC and to secure to all its citizens:

JUSTICE, Social, Economic and Political;

LIBERTY of thought, expression, belief, faith and worship;

EQUALITY of status and of opportunity; and to promote among them all;

FRATERNITY assuring the dignity of the individual and the unity and integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY this twenty-sixth day of November, 1949, do HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION”.

| AUGUST 2022 |                                |                                                                   |                               |                                                         |                                     |     |
|-------------|--------------------------------|-------------------------------------------------------------------|-------------------------------|---------------------------------------------------------|-------------------------------------|-----|
| SUN         | MON                            | TUE                                                               | WED                           | THU                                                     | FRI                                 | SAT |
| Notes       | 1                              | 2                                                                 | 3                             | 4                                                       | 5                                   | 6   |
| 7           | 8                              | 9<br>Moharam<br>H                                                 | 10                            | 11                                                      | 12<br>International<br>Youth<br>Day | 13  |
| 14          | 15<br>Independence<br>Day<br>H | 16<br>Commence-<br>ment<br>of Classes<br>(I Sem-UG<br>III Sem-PG) | 17                            | 18<br>Commence-<br>ment<br>of Classes<br>(III/V Sem-UG) | 19                                  | 20  |
| 21          | 22                             | 23                                                                | 24                            | 25                                                      | 26                                  | 27  |
| 28          | 29                             | 30                                                                | 31<br>Ganesh<br>Chaturti<br>H | Notes                                                   |                                     |     |

| September 2022                                   |                                                            |     |     |                                                                        |     |     |
|--------------------------------------------------|------------------------------------------------------------|-----|-----|------------------------------------------------------------------------|-----|-----|
| SUN                                              | MON                                                        | TUE | WED | THU                                                                    | FRI | SAT |
| <i>Notes</i>                                     |                                                            |     |     | 1                                                                      | 2   | 3   |
|                                                  |                                                            |     |     | Commence-<br>ment<br>of Classes<br>(I Sem-PG)                          |     |     |
| 4                                                | 5<br>Teachers<br>Day<br><br>UG Staff<br>Council<br>Meeting | 6   | 7   | 8<br>Nativity<br>of<br>B.V. Mary<br>Ⓜ<br>International<br>Literacy Day | 9   | 10  |
| 11                                               | 12                                                         | 13  | 14  | 15<br><br>UG<br>Library<br>Commit-<br>tee<br>Meeting                   | 16  | 17  |
| 18                                               | 19<br><br>PG Staff<br>Council<br>Meeting                   | 20  | 21  | 22<br><br>PG<br>Library<br>Commit-<br>tee<br>Meeting                   | 23  | 24  |
| 25<br><br>Mahalaya<br>Amavasye<br>Ⓜ              | 26                                                         | 27  | 28  | 29                                                                     | 30  |     |
| Ist Internal Test - Sem I/III/V-UG<br>Sem III-PG |                                                            |     |     |                                                                        |     |     |

| OCTOBER 2022                  |                                  |                           |                                          |     |     |     |
|-------------------------------|----------------------------------|---------------------------|------------------------------------------|-----|-----|-----|
| SUN                           | MON                              | TUE                       | WED                                      | THU | FRI | SAT |
| 30                            | 31                               | <i>Notes</i>              |                                          |     |     | 1   |
| 2<br>Gandhi<br>Jayanthi<br>H  | 3                                | 4<br>Ayudha<br>Pooja<br>H | 5<br>Vijaya<br>Dashami/<br>Dussehra<br>H | 6   | 7   | 8   |
| 9<br>Valmiki<br>Jayanthi<br>H | 10                               | 11                        | 12                                       | 13  | 14  | 15  |
| Ist Internal Test- I Sem PG   |                                  |                           |                                          |     |     |     |
| 16                            | 17                               | 18                        | 19                                       | 20  | 21  | 22  |
| 23                            | 24<br>Naraka<br>Chaturdashi<br>H | 25                        | 26<br>Deepavali<br>H                     | 27  | 28  | 29  |

| NOVEMBER 2022                                        |                        |                                 |                                                          |                         |                                   |     |
|------------------------------------------------------|------------------------|---------------------------------|----------------------------------------------------------|-------------------------|-----------------------------------|-----|
| SUN                                                  | MON                    | TUE                             | WED                                                      | THU                     | FRI                               | SAT |
| Notes                                                |                        | 1<br>Kannada<br>Rajyotsava<br>H | 2                                                        | 3                       | 4                                 | 5   |
|                                                      |                        |                                 |                                                          |                         |                                   |     |
| 6                                                    | 7                      | 8                               | 9                                                        | 10                      | 11<br>Kanakadasa<br>Jayanthi<br>H | 12  |
| 13                                                   | 14<br>Childrens<br>Day | 15                              | 16                                                       | 17                      | 18                                | 19  |
| IInd Internal Test- Sem I/III/V - UG<br>Sem III - PG |                        |                                 |                                                          |                         |                                   |     |
| 20                                                   | 21                     | 22                              | 23                                                       | 24                      | 25                                | 26  |
|                                                      |                        |                                 |                                                          | Re-test /<br>Practicals |                                   |     |
| 29                                                   | 28                     | 29                              | 30<br>Last Day<br>of Classes<br>(I/III/V-UG)<br>(III-PG) | Notes                   |                                   |     |
| IInd Internal Test- Sem I-PG                         |                        |                                 |                                                          |                         |                                   |     |

| D E C E M B E R 2 0 2 2                                  |     |     |                           |                           |                                                |                                      |
|----------------------------------------------------------|-----|-----|---------------------------|---------------------------|------------------------------------------------|--------------------------------------|
| SUN                                                      | MON | TUE | WED                       | THU                       | FRI                                            | SAT                                  |
| <i>Notes</i>                                             |     |     |                           | 1<br>World<br>AIDS<br>Day | 2                                              | 3                                    |
|                                                          |     |     |                           |                           |                                                |                                      |
| 4                                                        | 5   | 6   | 7                         | 8                         | 9                                              | 10<br><br>Human<br>Rights<br>Day     |
| End Semester Examination (Sem I/III/V - UG and III - PG) |     |     |                           |                           |                                                |                                      |
| 11                                                       | 12  | 13  | 14                        | 15                        | 16                                             | 17                                   |
| End Semester Examination (Sem I/III/V - UG and III - PG) |     |     |                           |                           |                                                |                                      |
| 18                                                       | 19  | 20  | 21<br><br>IQAC<br>Meeting | 22                        | 23<br><br>Last Day<br>of Classes<br>(Sem I-PG) | 24<br><br>Christ-<br>mas<br>vacation |
| End Semester Examination (Sem I/III/V-UG and III-PG)     |     |     |                           |                           |                                                |                                      |
| 25<br><br>Christmas<br><br>H                             | 26  | 27  | 28                        | 29                        | 30                                             | 31                                   |
| Christmas vacation                                       |     |     |                           |                           |                                                |                                      |



| JANUARY 2023 |                                                                          |                                      |                                      |                                                                      |     |                                |
|--------------|--------------------------------------------------------------------------|--------------------------------------|--------------------------------------|----------------------------------------------------------------------|-----|--------------------------------|
| SUN          | MON                                                                      | TUE                                  | WED                                  | THU                                                                  | FRI | SAT                            |
| 1            | 2                                                                        | 3                                    | 4                                    | 5                                                                    | 6   | 7                              |
|              |                                                                          | End Semester Examination (Sem I- PG) |                                      |                                                                      |     |                                |
| 8            | 9<br>Commence-<br>ment of<br>Classes<br>(Sem II/IV/<br>VI-UG &<br>IV-PG) | 10                                   | 11                                   | 12<br>Foundation<br>Day<br>Celebration<br><br>Alumni/ae<br>Gathering | 13  | 14<br>Makara<br>Sankranti<br>Ⓜ |
| 15           | 16<br>Commence-<br>ment of<br>Classes<br>(Sem II-PG)                     | 17                                   | 18                                   | 19                                                                   | 20  | 21                             |
| 22           | 23                                                                       | 24                                   | 25<br>UG Staff<br>Council<br>Meeting | 26<br>Republic Day<br>Ⓜ                                              | 27  | 28                             |
| 29           | 30                                                                       | 31                                   | Notes                                |                                                                      |     |                                |

| F E B R U A R Y 2 0 2 3                      |                                      |                            |       |     |     |                             |
|----------------------------------------------|--------------------------------------|----------------------------|-------|-----|-----|-----------------------------|
| SUN                                          | MON                                  | TUE                        | WED   | THU | FRI | SAT                         |
| Notes                                        |                                      |                            | 1     | 2   | 3   | 4<br>World Cancer Day       |
|                                              |                                      |                            |       |     |     |                             |
| 5                                            | 6<br>PG Staff Council Meeting        | 7                          | 8     | 9   | 10  | 11                          |
| 12                                           | 13                                   | 14                         | 15    | 16  | 17  | 18<br>Maha Shivarathri<br>H |
| 19                                           | 20<br>World Day of Social Justice    | 21                         | 22    | 23  | 24  | 25                          |
| Ist Internal Test- Sem II/IV/VI -UG & IV -PG |                                      |                            |       |     |     |                             |
| 26                                           | 27<br>Ist Internal Test- Sem II - PG | 28<br>National Science Day | Notes |     |     |                             |
|                                              |                                      |                            |       |     |     |                             |

MARCH 2023

| SUN   | MON | TUE | WED              | THU | FRI                           | SAT |
|-------|-----|-----|------------------|-----|-------------------------------|-----|
| Notes |     |     | 1                | 2   | 3<br>World<br>Wildlife<br>Day | 4   |
|       |     |     |                  |     |                               |     |
| 5     | 6   | 7   | 8                | 9   | 10                            | 11  |
|       |     |     |                  |     |                               |     |
| 12    | 13  | 14  | 15               | 16  | 17                            | 18  |
|       |     |     |                  |     |                               |     |
| 19    | 20  | 21  | 22<br>Ugadi<br>H | 23  | 24                            | 25  |
|       |     |     |                  |     |                               |     |
| 26    | 27  | 28  | 29               | 30  | Notes                         |     |
|       |     |     |                  |     |                               |     |

# A P R I L 2 0 2 3

| SUN                                          | MON              | TUE                               | WED | THU | FRI                                 | SAT |
|----------------------------------------------|------------------|-----------------------------------|-----|-----|-------------------------------------|-----|
| 30                                           | <div>Notes</div> |                                   |     |     |                                     | 1   |
| 2                                            | 3                | 4<br><b>Mahavir Jayanthi</b><br>H | 5   | 6   | 7<br><b>Good Friday</b><br>H        | 8   |
| 9                                            | 10               | 11                                | 12  | 13  | 14<br><b>Ambedkar Jayanthi</b><br>H | 15  |
| IInd Internal Test - Sem II/IV/VI-UG & IV-PG |                  |                                   |     |     |                                     |     |
| 16                                           | 17               | 18                                | 19  | 20  | 21<br><b>Idul-Fitr</b><br>H         | 22  |
| IInd Internal Test - Sem II-PG               |                  |                                   |     |     |                                     |     |
| 23<br><b>Basava Jayanthi</b><br>H            | 24               | 25                                | 26  | 27  | 28                                  | 29  |

| M A Y 2 0 2 3               |                                     |                                 |     |                             |     |                                                                                           |
|-----------------------------|-------------------------------------|---------------------------------|-----|-----------------------------|-----|-------------------------------------------------------------------------------------------|
| SUN                         | MON                                 | TUE                             | WED | THU                         | FRI | SAT                                                                                       |
| <i>Notes</i><br><div></div> | 1<br><br><b>May Day</b><br><b>H</b> | 2<br><br>Re-test/<br>Practicals | 3   | 4                           | 5   | 6                                                                                         |
| 7                           | 8                                   | 9                               | 10  | 11                          | 12  | 13<br><br><b>Last Day<br/>           of<br/>           Classes<br/>           (UG/PG)</b> |
| 14                          | 15                                  | 16                              | 17  | 18                          | 19  | 20                                                                                        |
| 21                          | 22                                  | 23                              | 24  | 25                          | 26  | 27                                                                                        |
| End Sem Exam UG/PG          |                                     |                                 |     |                             |     |                                                                                           |
| 28                          | 29                                  | 30                              | 31  | <i>Notes</i><br><div></div> |     |                                                                                           |
| End Sem Exam UG/PG          |                                     |                                 |     |                             |     |                                                                                           |

# J U N E 2 0 2 3

| SUN                | MON | TUE               | WED                                                                                                   | THU | FRI          | SAT |
|--------------------|-----|-------------------|-------------------------------------------------------------------------------------------------------|-----|--------------|-----|
| <i>Notes</i>       |     |                   | 1                                                                                                     | 2   | 3            | 4   |
|                    |     |                   | End Sem Exam UG/PG                                                                                    |     |              |     |
| 5                  | 6   | 7                 | 8                                                                                                     | 9   | 10           | 11  |
| End Sem Exam UG/PG |     |                   |                                                                                                       |     |              |     |
| 12                 | 13  | 14                | 15<br>World Blood<br>Donor Day                                                                        | 16  | 17           | 18  |
| 19                 | 20  | 21                | 22<br>Feast of<br>St Aloysius<br>Gonzaga:<br>Patron of the<br>College<br>International<br>Day of Yoga | 23  | 24           | 25  |
| 26                 | 27  | 28<br>Bakrid<br>H | 29                                                                                                    | 30  | <i>Notes</i> |     |
|                    |     |                   |                                                                                                       |     |              |     |

| J U L Y 2 0 2 3 |                                                                                        |                                       |     |                                 |     |                                       |
|-----------------|----------------------------------------------------------------------------------------|---------------------------------------|-----|---------------------------------|-----|---------------------------------------|
| SUN             | MON                                                                                    | TUE                                   | WED | THU                             | FRI | SAT                                   |
| 30              | 31<br>Feast of<br>St. Ignatius<br>of Loyola –<br>Founder of<br>the Society<br>of Jesus | Notes                                 |     |                                 |     | 1                                     |
| 2               | 3<br>Commence-<br>ment of<br>Classes<br>(Odd<br>Semester)                              | 4                                     | 5   | 6                               | 7   | 8                                     |
| 9               | 10                                                                                     | 11<br>World<br>Popula-<br>tion<br>Day | 12  | 13                              | 14  | 15<br>World<br>Youth<br>Skills<br>Day |
| 16              | 17                                                                                     | 18                                    | 19  | 20<br>World<br>Hepatitis<br>Day | 21  | 22                                    |
| 23              | 24                                                                                     | 25                                    | 26  | 27                              | 28  | 29                                    |

## PLEASE TAKE SPECIAL NOTE

1. **Ragging is a major offence.** Those who indulge in ragging, even in a 'friendly' way, or encourage ragging, will face immediate dismissal from the College. No justification in this regard is acceptable.

**Ragging is a cognizable offence and those indulge in it or encourage it will be handed over to the law as per G.O.Ed 122 URC 96 dated 16-1-97**

2. Without obtaining prior permission from the Principal, no picnics, send-off parties and get-togethers either in the campus or in any other place are to be organised. Strict disciplinary action will be taken against those who violate this rule.
3. Taking tuition outside the College is strongly discouraged. Students who have difficulties in subjects are advised to approach the lecturers concerned for help. They are also advised to attend remedial classes organised by the Departments concerned.
4. **Shift system:** College is running on four Shift systems  
Morning Batch : 7.00 am onwards  
Regular Batch : 9.00 am onwards  
Noon Batch : 12.30 pm onwards  
Evening Batch : 4.30 pm onwards

## GENERAL REGULATIONS

1. **Students must be present on the first day of every semester. They will be liable for a penalty if they violate this rule.**
2. Classes will be held between 9 a.m. and 5.15 p.m. on Mondays to Fridays and between 9 a.m. and 1 p.m. on Saturdays. Saturday afternoons will be devoted to extra curricular and outreach activities.
3. At the first bell, (5 minutes before the hour fixed for each session) students are expected to enter the class and occupy their places. At the second bell the lecturers will enter the classes and students stand in respectful silence to receive them and greet them.



4. During the first hour in the morning, at the second bell, students are expected to stand in silence for the morning prayer.
5. When the teachers call the numbers (names) each student rises and answers his/her attendance.
6. Students who come late to class can enter the class only with the permission of the Director, who will issue a late chit. They may be marked present at the end of the hour only if there is adequate reason for arriving late. Those who depend on public conveyance should leave their homes early enough to avoid peak hours of traffic and reach the college on time.
7. No student is allowed to leave the classroom without the lecturer's permission or until the class is over.
8. If the lecturer concerned is absent, students shall not loiter in the campus. They are expected to be in the library, reading room or newspaper and periodicals section.
9. **No student is expected to remain on campus after class hours unless there is a programme or games practice. All extra curricular activities cease at 5.30 p.m. Students are expected to vacate the campus by then.**
10. Smoking or coming to the campus under the influence of alcohol is strictly prohibited. Strict disciplinary action will be taken on those violating this rule.
11. The College does not hold itself responsible for the conduct of its students outside its premises. However, it will take cognizance of any serious mis-conduct of students committed outside its precincts and in case of any substantiated serious charge, the guilty shall be punished according to the gravity of the offence.
12. Books, magazines, newspapers etc., not approved by the College authorities are not allowed to be brought to the College.
13. **Students are allowed to sit in the Mother Theresa Peace park only during the lunch hour and after the class hours. During the class hours, students who are free may visit the library/periodicals section.**

14. Boys and girls are expected to conduct themselves with dignity and respect. They should observe norms of decency, propriety and mutual respect in their interaction with others.
15. Irregularity in attendance, insubordination, disrespect towards staff members, habitual inattention and coming late to classes, neglect of work, obscenity in word or act, are punishable by permanent or temporary dismissal. Minor offences are punishable by a fine or loss of attendance.
16. Posters, notices etc will not be put up in the campus without the permission of the Principal or the Director concerned.
17. **Every student should wear the identity card issued by the College inside the college premises. It should be produced whenever asked for, specially when dealing with the office and library.**
18. **Students are not permitted to park four wheelers within the college premises.** Those who come by two wheelers should have a valid driver's licence and insurance. To avoid noise pollution and disturbance, the vehicles should have efficient silencers. Students are allowed to park their two wheelers only in the place allotted to them. Rash driving inside and outside the campus will be dealt with severely.
19. Outstation students are required to stay either with their relatives/guardians/in a hostel/ lodging house or rooms approved by the College authorities. Residing in hotels is not permitted. Outstation students living in rented houses/flats should invariably furnish the details of the place of residence to the Principal.
20. Students are not allowed to join any club/society or indulge in any activity that may interfere with their studies without the Principal's permission. They are not allowed to play in any team against the College.
21. Students are advised to maintain their classroom neat & clean and create environmental awareness by keeping the campus clean, green and plastic free.

22. Students are not allowed to take part in any political agitation directed against the authority of the Government. They are also forbidden to engage prominently in any public movement without permission from the Principal. They are further required to observe all the disciplinary regulations which the management may frame from time to time.
23. Catholic students are advised to frequent sacraments.
24. Letters officially addressed to the Principal should enclose reply postage. Only official letters will be handed over to the students. Private letters will be re-directed to home or hostel address.
25. Students are not authorised to collect donations from the public for any of the College activities without the permission of the Principal.
26. Educational tours are to be organised with the prior permission of the Principal. For all such programmes written permission from the parents is required.
27. Students are not permitted to celebrate any religious festival within the College campus without the prior permission of the Principal.
28. Attendance to classes and examinations, academic progress, as well as the conduct of the student will be taken into consideration while recommending students for merit certificates, concessions, scholarships, higher studies, jobs as well as for representing the College in Intercollegiate activities.
29. **Students are not permitted to use mobile phones within the College buildings. They must be switched off. Confiscated gadgets will not be returned.**
30. **Students are not supposed to play or listen to music using mobile phones or any other electronic devices in the College campus.**

31. Students attending class or other gatherings within the College are expected to be neatly dressed in accordance with the rules of approved etiquette. Violation of dress code will be seriously dealt with.
32. **Remedial Education- The College conducts remedial education for the under performing students. Remedial work assigned to them by teachers is mandatory. Non-compliance in submitting the remedial work will be viewed seriously.**
33. Students who come from very poor economic background may apply for **Mid-Day Meal Scheme**.
34. The use of lifts is for staff members **only**.
35. Students of St Aloysius College cannot form or join any groups on social media platforms in connection with the college affairs without the prior permission of the Principal. **You are also adviced not to publish any writting / oral material on any other groups or platforms without the permission of the Principal.** Such writting / groups will be legally delt by the Principal and Mangement of the Institute.

### **Dress Code**

**The dress code prescribed by the College authorities should be strictly adhered to.** Students are expected to keep in mind the basic norms of modesty and decency with regard to dress.

**Boys** are expected to wear uniform on the regular days of the week.

**Long hair, hair colouring, tattoos, single ear-rings or similar ornaments on other parts of the body and T-shirts are not allowed.**

**Girls** are expected to wear uniform on the regular days of the week.

**Hair Colouring, Tight fitting/short tops, leggings, T-shirts and sleeveless dresses are not permitted.**

Disciplinary action will be taken on students violating the dress code.

## **SAHAAYA: TRAINING IN SOCIAL RESPONSIBILITY (UG)**

SAHAAYA is a college programme which creates awareness among students about the social responsibility by engaging in helping the less privileged of the society and engaging in any activity for the promotion of social well-being.

For the smooth execution, SAHAAYA activities are implemented through EC/CC Associations which are grouped into FOUR Service Groups:

- Centre for Social Concern (CSC)
- Centre for Environmental Concern (CEC)
- Centre for Cultural Concern (CCC – 1)
- Centre for Civic Concern (CCC – 2)

### **Centre for Social Concern (CSC)**

|                        |                        |
|------------------------|------------------------|
| Al-Lure Association    | Wikipedia Association  |
| Commerce Association   | Konkani Sangha         |
| Hindi Sangha           | Rotaract Club          |
| Harmony Association    | Management Association |
| Hopkin's Literary Club | Tulu Koota             |
| Kannada Sangha         |                        |

### **Centre for Environmental Concern (CEC)**

|                                |                        |
|--------------------------------|------------------------|
| Astro Club                     | Nature Club            |
| Bio-Science Unit - I & II      | Humanities Association |
| Computer Animation Association | IT Club                |
| Ecology Club                   | Math Forum             |
| Electronics Club               | Quiz Association       |

### **Centre for Cultural Concern (CCC – 1)**

|                          |                         |
|--------------------------|-------------------------|
| Al-Care Association      | Forum-The Speakers Club |
| Al-Fine Arts Association | Heritage Club           |
| Al-Madhyam Association   | Music Association       |
| CLC                      | World Youth Parliament  |
| Dance Association        | Dramatics Association   |

### Centre for Civic Concern (CCC – 2)

|                          |                             |
|--------------------------|-----------------------------|
| AICUF                    | NCC Air Wing                |
| Human Rights Association | NSS                         |
| Sahodaya Association     | Rangers Association         |
| NCC Army Wing            | Rovers Association          |
| NCC Navy Wing            | Youth Red Cross Association |

### RURAL EXPOSURE PROGRAMME (PG)

Every Postgraduate student must undergo **one week** of compulsory **Rural Exposure Programme** organised by the College before the completion of the course failing which the final semester results will not be declared and also will be recorded in marks card.

### SOFT SKILLS/ LIFE SKILLS TRAINING (UG/PG)

Soft skills /Life skills training will be provided to the **final year UG & II Year PG students** to prepare them for life and for jobs. Attendance to these sessions is mandatory. (Students who fail to attend required number of sessions will be penalized). A participation certificate will be issued to those who complete the programme successfully.

### ENGLISH LANGUAGE LAB CLASSES (UG/PG)

To enhance proficiency in English **I Year PG** Students and Students of **UG** who are not proficient in English will have to attend English language classes.

### COUNSELLING SERVICES

Counselling services are provided to students and parents. Students may seek help from the counsellors for a variety of concerns including : surviving in College, improving relationship with family, friends, room-mates, making important decisions about one's personal life, dealing with painful feelings like loneliness, depression etc. Absolute confidentiality will be maintained regarding counselling services. Students will have to meet their respective Counsellors on a regular basis.

## **MANDATORY CERTIFICATE / ADD ON COURSES FOR UG/PG STUDENTS FROM 2022-2023**

In order to make the curriculum more engaging and to infuse multidisciplinary approach in learning, the College has resolved to make it **MANDATORY** for all undergraduate students to successfully complete **TWO Certificate/Add-On Courses of 2 credits (30 hours)** before they are promoted to the Third/Final Year of their respective Programmes by paying the prescribed fee of the course concerned.

Likewise, all postgraduate students are expected to successfully complete **ONE Certificate/Add-On Course of 2 credits (30 hours)** before their promotion to the Second/Final Year of their respective Programmes.

**All undergraduate students are expected to complete at least ONE Certificate Course mandatorily during the First Year of their studies.**

Students can enroll themselves to courses offered by the College or online courses recognized by the College. Most of the UG/PG faculties/departments offer online/offline certificate courses.

The list of courses will be provided to students during the Orientation. Exclusive session will be organized to make students aware of the courses.

Students also have the provision to apply for Massive Open Online Courses (MOOCs) under the guidance of the staff and earn the credits from them. The College will provide the list of officially recognized online platforms for registering for MOOCs.

## **DDU (Deen Dayal Upadhyay) Kaushal Kendra**

The University Grants Commission (UGC) has launched a scheme on 27 February, 2014 for skills development based & job oriented higher education as part of college/university education called KAUSHAL KENDRA leading to Bachelor of Vocation (B.Voc.) degree with multiple entry and exit points.

### **Salient Features:**

- Innovative and career oriented
- Task based experiential learning
- Focus on skill development and career
- Internship in industry partnership with 12 firms
- Curriculum based on industry requirements
- Multiple exit points in 4 stages- leading to a Bachelor's Degree
- Affordable fee structure
- Great opportunity for people already working in specific jobs.

Following table shows the various Certificates and their duration.

| <b>Stages of Certification</b> | <b>Duration of the course</b> |
|--------------------------------|-------------------------------|
| Certificate                    | 1 Semester                    |
| Diploma                        | 2 Semesters                   |
| Advance Diploma                | 4 Semesters                   |
| B.Voc Degree                   | 6 Semesters                   |

The College offers:

1. B.Voc. (Retail Management)
2. B.Voc. (Food Processing and Engineering)
3. B.Voc. (Computer Animation & Multimedia)
4. B.Voc. (Software Development)
5. B.Voc. (Renewable Energy Management)

### **Eligibility for Admission:**

- The admission to B.Voc. programme will be as per the rules and regulations of the Mangalore University.
- Basic eligibility for B.Voc. is a pass in PUC or equivalent in any recognized State Boards and above in any stream, without any age limit.



| <b>Advisory Committee of DDU Kaushal Kendra</b>                                            |                                                                        |                 |
|--------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-----------------|
| <b>Name</b>                                                                                | <b>Designation</b>                                                     | <b>Category</b> |
| Rev. Dr Praveen Martis SJ                                                                  | Principal                                                              | Chairperson     |
| Dr Sanjeev Kumar Giri<br>Women's University,<br>Vijayapur – 586019                         | Experts<br>Nominated by<br>the Chairman,<br>UGC                        | Members         |
| Prof. M K Sridhar<br>Bangalore University,<br>Bengaluru – 560056                           |                                                                        |                 |
| Dr Alwyn DSa                                                                               | Registrar<br>& Controller of<br>Examinations                           | Member          |
| Rev. Dr Xavier Alphonse SJ<br>St Joseph's College (Autonomous)<br>Tiruchirappalli – 620002 | Academician<br>in the relevant<br>fields nominated<br>by the Principal | Members         |
| Dr Ronald Nazareth<br>St Aloysius College (Autonomous)<br>Mangalore 575003                 |                                                                        |                 |
| Prof. Mallikarjunappa<br>Mangalore University                                              | Nominee of<br>State Higher<br>Education Council                        | Member          |
| Mr G Giridhar Prabhu<br>Achal Industries, Mangaluru                                        | Representative<br>of Industry                                          | Members         |
| Mr Walter DSouza<br>Managing Partner,<br>Fernandes Brothers, Mangaluru                     |                                                                        |                 |
| Dr Salil S, EO, UGC<br>South Western Regional Office,<br>Bengaluru, 560009                 | UGC Nominee                                                            | Member          |
| Prof. P S Yadapadithaya<br>Mangalore University                                            | Vice Chancellor<br>Mangalore University                                | Member          |
| Dr Denis Fernandes                                                                         | Director of<br>Kaushal Kendra                                          | Secretary       |

## FEATURES OF AUTONOMY

### UNDERGRADUATE PROGRAMMES - CHOICE BASED CREDIT SYSTEM (CBCS):

- ◆ All UG Programmes other than B. Voc. are brought under CBCS from the current academic year 2019-20. Under CBCS, the UG programmes will have 100-104 credits. Other existing programmes continue under the present credit based system.
- ◆ The Programme will consist of 6 semesters (3 years)
- ◆ One credit is understood as 2 teaching hours per week or 50 marks
- ◆ English Language and language - II will be taught during the first FOUR semesters. (2 credits in each semester for all UG programmes except B. Voc).
- ◆ Open Elective courses under CBCS are offered in the first FOUR semesters for 1 credit each.
- ◆ Extra/Co-curricular activities will have 1 credit each during the First FOUR semesters.
- ◆ Indian Constitution and Environmental Science, Human Rights and Gender Equity will be of 1 credit each during the First FOUR Semesters.
- ◆ Value Education is compulsory and will be of 1 credit each during I-IV semesters.
- ◆ **Students must comply with all the components of internal assesment to earn the credit. If the specified assignment is not submitted, admission card/hall ticket will be withheld.**
- ◆ Students are required to undergo a training programme in social outreach - SAHAAYA which is mandatory.

### Academic Calendar:

- ◆ The odd semester will commence in June.
- ◆ The even semester will commence in November.
- ◆ Each semester will be of 18 week duration including the Internal and End Semester Examinations.

### Syllabus:

The syllabus of all subjects is being constantly revised and updated as per requirements.

## ASSESSMENT / EVALUATION PROCEDURE UNDER THE AUTONOMOUS SCHEME (UG)

The assessment will be based on knowledge, intelligence, application, understanding the concept of the subject and creativity. The system of evaluation is based on objectivity, transparency and accountability. The assessment is based on:

|    |                                      |              |
|----|--------------------------------------|--------------|
| a) | Continuous Internal Assessment (CIA) | 20/30 marks  |
| b) | End Semester Examination (ESE)       | 80/120 marks |

### Continuous Internal Assessment (CIA)

CIA consists of the following components

|      |                                                           |                                                        |
|------|-----------------------------------------------------------|--------------------------------------------------------|
| i)   | Quiz, surprise test, Project or Research work assignments | 5 marks                                                |
| ii)  | Two internal tests                                        | 20/40 marks                                            |
| iii) | Attendance / performance                                  | 5 marks                                                |
|      | Total                                                     | 30/50 marks<br>(Converted to 20/30 marks respectively) |

The marks distribution for attendance / performance is as follows:

|            |         |
|------------|---------|
| 91 - 100 % | 5 marks |
| 87 - 90 %  | 4 marks |
| 83 - 86 %  | 3 marks |
| 79 - 82 %  | 2 marks |
| 76 - 78 %  | 1 mark  |

### **THE PROCEDURE/SYSTEM OF EVALUATION OF CIA (UG):**

- 1) Each student must fulfil requirements of all components of internal assessment. Otherwise the assessment will not be complete.
- 2) CIA system is conducted throughout the semester.
- 3) Two internal tests will be conducted in each semester as per the time table prepared by the Controller of Examinations. The re-test is conducted only for those candidates approved by the Principal under extra-ordinary circumstances.
- 4) Both tests combined will be evaluated for a maximum of 50 marks. This will be reduced to 20 / 30 after valuation of both the tests.
- 5) CIA marks will be displayed on the notice boards within a week after the term closes. Students are required to sign the internal assessment register.
- 6) The evaluated project / surprise test papers and mid semester test papers will be given to the students for their reference. Any discrepancy observed by the students should be brought to the notice of the respective lecturers.
- 7) Progress reports of students will be issued after each examination. The report card should be returned within 3 days duly signed by the Parent/Guardian. Those who return them late will be charged a fine.
- 8) The applications of the students whose progress, based on the performance in the terminal examinations is not satisfactory, will not be recommended for the end semester examination.

## **The Salient Features of the Choice Based Credit System (CBCS) - PG**

- ◆ All Postgraduate Courses except MCA have been brought under Choice Based Credit System (CBCS)
- ◆ A semester will be of 16 weeks duration excluding the end semester examination
- ◆ Credit System is based on LTP i.e. Lecture, Tutorials and Practicals
- ◆ Each student under CBCS has to compulsorily opt for a specified open elective which is offered by departments other than the parent department during the Second and Third semester
- ◆ Add-On programmes, Internship, Rural Exposure programme, Project Work are some of the special features
- ◆ Syllabus of all subjects is constantly revised and updated as per the requirements
- ◆ The relative importance of subjects of study and activities are quantified in terms of credits. For the sake of uniformity all the PG programmes will have 92 credits. Each programme of study will have “Core” and “Elective” courses. The Core course will further consist of “Hard” and “Soft” core courses. Hard core courses will have 4-5 credits while soft courses will have 3-4 credits.
- ◆ Core Course is related to the discipline of the programme. Hard core courses are compulsorily studied by a student as a core requirement to complete the requirement of a programme in a discipline of the programme. Open Elective is a course chosen from a discipline specified.

- Out of the total 92 credits of the programme, the hard core will make up 50%-65% of the total credits, soft core 30%-45% while the open electives will have a fixed 6 credits (3 credits x 2 courses).
- In the case of subjects with practicum, there shall be a minimum of 16 credits of practicum in the programme.
- A project work is a course that is to be taken up in the third or fourth semester. However, credit for the project work is counted for the fourth semester only. A project work can be a full fourth semester or equivalent to a course. Project work is compulsory for every PG programme. Normally a project work is the 4 credit course or full semester course.

### **Assessment /Evaluation procedure**

The assessment will be based on knowledge, intelligence, application, understanding of the concept and creativity. The system of evaluation is based on objectivity, transparency and accountability. There shall be examinations at the end of each semester ordinarily during November/December for odd semesters and during April/May/June for even semesters. Each course shall be evaluated with 30% of marks for continuous internal assessments and 70% of the marks for the end semester examinations.

#### **Continuous Internal Assessment (CIA) has the following components**

|     |                                                                    |                 |
|-----|--------------------------------------------------------------------|-----------------|
| i   | Two internal tests of 50 marks each (one and a half hour duration) | 25 marks        |
| ii  | Surprise Tests, Quiz, Seminar, etc.                                | 12 marks        |
| iii | Assignments, Review, Report Writing, etc                           | 10 marks        |
| iv  | Class Participation                                                | 3 marks         |
|     | <b>Total</b>                                                       | <b>50 marks</b> |

**Distribution of marks for class participation is as follows:**

|               |         |
|---------------|---------|
| 91% and above | 3 marks |
| 85-90%        | 2 marks |
| 76-84%        | 1 mark  |

- ◆ Continuous evaluation system is administered by the department concerned based on the Regulations
- ◆ Two Internal tests of 1½ hour duration each, carrying 50 marks in each semester are conducted as per the time table announced by the concerned department within the specified dates. Question paper pattern is similar to the end semester examination
- ◆ Model Practical examinations are conducted for awarding internal assessment marks
- ◆ Students who miss the internal examinations may not be allowed to appear for the re-tests except under extraordinary circumstances

**ATTENDANCE (UG/PG)**

- 1) **A student is eligible to write the End Semester Examination only if he/she has a minimum of 75% attendance in each subject**
- 2) **Students who fail to fulfill this regulation will not be allowed to write the examination. They have to repeat the semester**
- 3) Students are advised to check their attendance constantly with the respective lecturers and clear their doubts, if any, before the semester closes.
- 4) No complaints or request for attendance on any ground will be entertained after the semester closes.

- 5) Students who do not pay the examination fee are considered to have voluntarily discontinued the course.
- 6) Students who absent themselves on medical grounds should produce the medical certificate as soon as they come back. **A medical certificate however, does not entitle a student to attendance.** The class Guide and Dean, Director should be informed in writing about the long absence.
- 7) Students representing the College/ Department/ Extension Activities, should take prior approval in writing from the Principal regarding their attendance for that particular period. The requests for granting attendance will not be accepted after the term ends.

8) **Leave Note :**

Leave of absence from the College should be obtained from the authority concerned. Unforeseen absence must be justified immediately on return before entering the class by filling the record of absence sheet printed in the College Calendar duly signed by the parent or the guardian and the class guide. If the absence is more than two days student must get the leave note signed by the concerned Director.

- 9) Students are not permitted to skip classes for the purpose of association activities.
- 10) The names of students who are absent continuously for 2 weeks without any notice, will be struck off from the register.
- 11) Students are expected to be present for College exams, retreat and classes on re-opening day after holidays, march past on sports day and other such activities without fail. Absence without proper justification will be seriously viewed.



## **END SEMESTER EXAMINATION (UG)**

- 1) **The ESE will be conducted at the end of each semester. The duration and maximum marks of the ESE in each subject is 3 hours and 100 marks respectively.**
- 2) All Candidates writing the examination will have to submit the completed application and pay with the prescribed examination fee.
- 3) The Controller of Examinations (COE) will issue the notification announcing the dates of the examination, dates of application form to be submitted and the amount of examination fee to be paid.
- 4) The time table for ESE will be published by the COE at least two weeks before the date of commencement of examination.
- 5) Supplementary examinations of odd semester will be held along with odd semester regular examination and even semester examination along with even semester regular examination
- 6) The question papers for supplementary exam will be the same as the regular examination for each subject. In case of any change in subject and syllabus of the subjects, COE will provide necessary instructions to candidates who write supplementary examination.
- 7) Candidates who write the supplementary examinations are required to submit the filled application form and pay the examination fee as specified.
- 8) The question paper for ESE will be set for a maximum of 100 marks. However, the marks are converted in accordance with the examination scheme.
- 9) Students are required to adhere strictly to the Examination Code of Conduct.

### **QUESTION PAPER PATTERN:**

Question paper pattern as specified by the respective Boards of Studies (BOS) shall be intimated to the students.

### **SYSTEM OF EVALUATION OF ESE:**

- 1) Centralized valuation system is adopted for the ESE.
- 2) Valuation scheme is prepared and given to each valuer to standardize the valuation.
- 3) A percentage of the valued answer papers will be subjected to review by a senior teacher of more than 3 years of teaching experience.
- 4) The answer books will be preserved for a period of six months by the COE after which the answer books will be burnt. After this period, no complaints of any sort will be entertained.

### **RESULTS (UG):**

1. The results of semester examination (including the CIA and ESE marks totalling to a maximum of 100 marks) will be published within six weeks from the date of completion of the End Semester Examination.
2. The marks cards of the semester examination will be issued within two weeks from the date of announcement of the results.
3. Requests for Revaluation, Retotalling and Photocopy of the answer book, if any, has to be made to the COE in the prescribed form and payment of fee as notified by the Controller of Examinations from the date of publication of the results.
- 4) **Minimum for a pass is 35% marks in each of the theory/practical subjects**

- 5) End semester results will be published in the College website and eventually the regular progress of the student will also be made available in the college website.

### **REDRESSAL OF GRIEVANCES:**

Utmost attention is paid to the grievances of the students:

- a) All grievances related to internal tests including re-tests, assignments and attendance should be brought to the notice of concerned Dean / Director.
- b) Retotalling / Photocopy and Revaluation shall be brought to the notice of the Controller of Examinations.
- c) Loss of Marks Cards / Duplicate Marks Cards / Consolidated Marks Cards shall be brought to the notice of the Office of the Controller of Examinations by following the prescribed procedure.
- d) Grievances related to the Subject Associations and other Associations shall be brought to the notice of the Association Co-ordinator.

### **Basic Theology and Value Education Classes and Examinations**

Attendance for Basic Theology classes and examinations is obligatory for Catholic students.

Attendance for Value Education classes and examination is obligatory for all students.

Attendance for the annual retreats/personality development programmes is also obligatory.

Those who absent themselves from the examinations or fail in the examinations will not be entitled to any scholarship or prize.

## **END SEMESTER EXAMINATIONS (PG)**

- ◆ **End semester examinations will be conducted at the end of each semester. The duration of the theory papers is 3 hours and the question paper will be set for 70 marks. Duration of the practical examinations may be 3/4/6 hours as specified in the Regulations**
- ◆ The Office of the Registrar (Evaluation) will notify the schedules of the examination, the examination fee and the schedule for submitting the examination application forms. Eligible students should submit the duly filled application form with the payment of prescribed examination fee as per the notification.
- ◆ Payment of examination fees does not entitle the candidate to appear for the examination. The candidate has to submit the application within the last date prescribed by the College and fulfil the requirement of satisfactory attendance, progress and conduct. A candidate who does not satisfy these requirements will not be permitted to take the examinations.
- ◆ Students should note that there is provision to conduct supplementary examinations. Odd semester examinations are conducted only during odd semester and even semester examinations only in the even semester.
- ◆ The evaluation of Project Report, Dissertation and Viva-Voce will be done as per the Regulations.

### **EVALUATION SYSTEM-END SEMESTER EXAMINATIONS**

- ◆ Each theory paper shall be valued by one internal and one external examiner. The average marks will be recorded.
- ◆ If the difference in marking between the two valuations is more than 20%, the Registrar (Evaluation) will check the entries and

the marks assigned by the two examiners. If there is any mistake in totaling, it will be rectified. Fractional marks/attendance if any shall be rounded off to the next significant digit.

- ◆ Despite all the corrections, the difference between two valuations is more than 20% of the maximum marks of the concerned paper, the Registrar (Evaluation) shall refer such answer script/s to the Chairman of the concerned BOE for arranging **Third Valuation**. Marks awarded therein shall be final.
- ◆ Students not satisfied with the provisional marks may apply for **Board Valuation**. Students may apply for Board Valuation through a handwritten application with a challan payment of the prescribed fee per subject which should be submitted to the Office of the Registrar either by person or through an authorized person **within one month from the date of the announcement of the result**.
- ◆ A candidate who fails in one or more of the papers of a semester may be permitted to **reject the result**. Rejection of result paper-wise is not permitted. However, a candidate may be permitted to reject the result of the whole of the examination of the concerned semester. Application for rejection along with the payment of the prescribed fee shall be paid within **30 days from the date of the announcement of the result**.
- ◆ A candidate who passes all the courses/papers of a semester may be permitted to **improve the result** by reappearing for the whole examination of that semester. The reappearance could be permitted twice during double the period of the degree programme without restricting it to subsequent examination only.
- ◆ Any grievance/complaint with regard to continuous internal assessment or the end semester examinations may be brought to the notice of the Registrar (Evaluation) within a reasonable time.

## RESULTS

- ◆ The results of the semester examination (including CIA) will be published by the Registrar (Evaluation). Also the results are published on the College **Website: [www.stalloysius.edu.in](http://www.stalloysius.edu.in)**
- ◆ There shall be no minimum in respect of Internal Assessment and Viva-Voce marks. However, the student who scores low marks in Internal Assessment Examination should note that it will be difficult to clear the end semester examination.
- ◆ The candidate securing less than 4 grade points in the end semester examination in any unit /theory/practicals/project work/ dissertation/internship/seminar shall be declared to have failed in that unit/theory/practicals, indicated with FF grade. A student obtaining grade FF or absent will be required to re-appear in the examination of that course.
- ◆ A candidate shall be declared to have passed the PG programme if he / she secures atleast a CGPA of 4.0 (Course Alpha-Sign Grade C).

### **Award of Class and Grade to successful candidates**

The results of successful candidates at the end of each semester shall be declared in terms of Grade Point Average (GPA) and alpha-sign grade. The results at the end of the programme shall be classified on the basis of the Cumulative Grade Point Average (CGPA) obtained in all the four semesters and the corresponding programme Alpha-Sign Grade.

The Grade Point Average (GPA) in a semester and the Cumulative Grade Point Average (CGPA) at the end of fourth semester shall be computed as follows:

| Grade | Limits*  | Grade Point |
|-------|----------|-------------|
| OO+   | 95 - 100 | 10          |
| OO    | 90 - 94  | 9.5         |
| OA+   | 85 - 89  | 9           |
| OA    | 80 - 84  | 8.5         |
| AA+   | 75 - 79  | 8           |
| AA    | 70 - 74  | 7.5         |
| AB+   | 65 - 69  | 7           |
| AB    | 60 - 64  | 6.5         |
| BB+   | 55 - 59  | 6           |
| BB    | 50 - 54  | 5.5         |
| BC    | 45 - 49  | 5           |
| CC    | 40 - 44  | 4.5         |
| PP    | 35 - 39  | 4           |
| FF    | 0 - 34   | 0           |

\* Limits are considered after converting the marks out of 100 in that course.

The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student (except open elective and extra courses) and the sum of the number of credits of all these courses undergone by a student during that semester. It shall be expressed upto two decimal places.

The CGPA is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed upto two decimal places.

CGPA will not be declared in the case of such students who either secure grade FF or absent in any one of the courses including open electives of the programme.

The alpha-sign grade of a programme is determined based on CGPA as given below:

| <b>Programme alpha-sign grade</b> | <b>CGPA</b>                               |
|-----------------------------------|-------------------------------------------|
| O+                                | More than or equal to 9 but less than 10  |
| O                                 | More than or equal to 8 but less than 9   |
| A+                                | More than or equal to 7 but less than 8   |
| A                                 | More than or equal to 6 but less than 7   |
| B+                                | More than or equal to 5.5 but less than 6 |
| B                                 | More than or equal to 5 but less than 5.5 |
| C                                 | More than or equal to 4 but less than 5   |

*P.S: At the end of each semester internal assessment is calculated for 30 marks through the software system.*

Based on the above recommendation on alpha-sign grades, grade points, SGPA and CGPA, the university shall issue the Grade Card for each semester and a Programme Grade Card indicating the performance in all semesters.

- ◆ The candidates who pass all the semester examinations in the first attempt in two years are eligible for ranks provided they secure at least a CGPA of 6.0 (at least alpha-sign grade A)
- ◆ The results of the candidates who have passed the fourth semester examination but not passed the lower semester examinations shall be declared as NCL (Not Completed Lower semester examinations). Such candidates shall be eligible for the degree only after completion of all the lower semester examinations.
- ◆ A candidate who passes the semester examinations in parts is eligible for only CGPA and Alpha-Sign Grade but not for ranking.



## **NATIONAL EDUCATION POLICY (NEP) 2020**

### **Salient Features of the Proposed Four Years Multidisciplinary Undergraduate Programme with Multiple Entry and Exit Options:**

- o The program shall be structured in a semester mode with multiple exit options with Certification, Diploma and Basic Bachelor Degree at the completion of first, second and third years, respectively. The candidate who completes the four years Undergraduate Program, either in one stretch or through multiple exits and re-entries would get a Bachelor's degree with Honours.
- o The four year undergraduate Honours degree holders with research component and a suitable grade are eligible to enter the 'Doctoral (Ph.D.) Program' in a relevant discipline or to enter 'Two Semester Master's Degree programme with project work'.
- o There may be parallel five year integrated Master's degree programmes with exit options at the completion of third and fourth years, with the undergraduate basic degree and undergraduate Honours degree in a discipline, respectively.
- o The Multidisciplinary Undergraduate Programme fulfils knowledge, vocational, professional and skill requirements along-side humanities and arts, social, physical and life sciences, mathematics, sports etc.

- o A few courses are common to all students which contribute to the breadth of study and two areas of specialization in disciplinary areas provides for depth of study.
- o The areas of specialization which the Students are required to choose are either one discipline /subject or a ‘major’ (e.g. History or Economics or English Literature or Chemistry or Physics or Mathematics) and an area of additional discipline called ‘minor’ (e.g. Sociology or Political Science or Music or Sports or Psychology). Students gain deep disciplinary knowledge through theory and practical experiences in their area of specialization (major). They gain a reasonable understanding of the area of additional study (minor) that they choose. Students can choose subject combinations across ‘streams’ (e.g. a student can choose a ‘major’ in physics and combine it with a ‘minor’ in history or Music or Sports). One of the disciplines can also be a vocational subject.
- o Students may choose one discipline and vocational subject as minor for their study in the undergraduate program.
- o Skills shall be explicitly integrated, highly visible, taught in context, and have explicit assessment. The skills shall include abilities in language and communication, working in diverse teams, critical thinking, problem solving, data-analysis and life skills.
- o Students shall be given options to choose courses from a basket of courses which the institution is capable of offering. There shall be no rigidity of combination of subjects.

## STRUCTURE OF THE PROGRAMME

Two Major Disciplines along with Languages, Generic Electives, Ability Enhancement, Skill Development and Vocational courses including the Extracurricular Activities

**Progressive Certificate, Diploma, Bachelor Degree or Bachelor Degree with Honours provided at the end of each year of Exit of the Four years Undergraduate Programme**

| Exit with                                                                                                                                                                                      | Credits Requirement |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Certificate</b> at the Successful Completion of First Year (Two Semesters) of the Four Years Multidisciplinary Undergraduate Degree Programme                                               | 48-52               |
| <b>A Diploma</b> at the Successful Completion of the Second Year (Four Semesters) of the Four Years Multidisciplinary Undergraduate Degree Programme                                           | 95- 105             |
| <b>Basic Bachelor Degree</b> at the Successful Completion of the Third Year (Six Semesters) of the Four Years Multidisciplinary Undergraduate Degree Programme                                 | 140-150             |
| <b>Bachelor Degree with Honours</b> in a <b>Discipline</b> at the Successful Completion of the Four Years (Eight Semesters) of the Four Years Multidisciplinary Undergraduate Degree Programme | 185-200             |
| <b>Masters / PG Degree</b> at the Completion of 5 years (Ten Semesters) of the Programme                                                                                                       | 214-222             |

## **The Components of Curriculum for Four Years Multidisciplinary Undergraduate Programme: The Category of Courses and Their Descriptions**

|                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 Languages                                         | Languages provide the medium of fresh and free thinking, expression and clarity in thought and speech. It forms as a foundation for learning other courses. Helps fluent communication. In addition to English, a candidate shall opt for any of the languages studied at the Pre-University or equivalent level.                                                                                                                                                                                                                                                                    |
| 2. Foundation Courses / Ability Enhancement Courses | Foundation Courses enable students to develop a deeper sense of commitment to oneself and to the society and nation largely. These courses will supplement in better understanding of how to integrate knowledge to application into a society. Ability enhancement courses are the generic skill courses which are basic and needed to all to pursue any career. These courses ensure progression across all careers                                                                                                                                                                |
| 3. Skill Development Courses/ Vocational courses    | Skill Enhancement/Development courses are to promote skills pertaining to a particular field of study. The purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability/ Self-employment. The objective is to integrate discipline related skills in a holistic manner with general education. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge. Each University has complete freedom to suggest their own papers under this category based on their expertise, |

|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                            | specialization, requirements, scope and need.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 4. Discipline based Intro-ductory Cour-ses | Introductory courses bridge the gap for a student if he/she has not got a basic groundwork in a specific area of discipline                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 5. Major Discipline Core Courses           | A Major discipline is the field in which a student focuses during the course of his/her degree. A course in a discipline, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. The core courses aim to cover the basics that a student is expected to imbibe in that particular discipline. They provide fundamental knowledge and expertise to produce competent, creative graduates with a strong scientific, technical and academic acumen. The courses under this category are to be taught uniformly across all universities with minimum deviation. The purpose of fixing core courses is to ensure that all the institutions follow a minimum common curriculum so that each institution adheres to a common minimum standard <b>which makes credit transfer and mobility of students easier.</b> |
| 6. Major Discipline Elective Courses       | Elective Course is a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or enables an exposure to some other discipline/ subject/domain or which nurtures the candidate's proficiency/                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                             | <p>skill. Elective courses offered under the main discipline are referred to as Discipline Specific Electives. These courses provide more depth within the discipline itself or within a component of the discipline and provide advanced knowledge and expertise in an area of the discipline. The institutions have freedom to have their own courses based on their expertise, specialization, requirements, scope and need. The elective courses may be of interdisciplinary nature</p>                                                      |
| 7. Generic Elective Courses                                 | <p>Generic Elective Courses are courses chosen from an unrelated discipline/ subject, with an intention to seek exposure beyond discipline/s of choice. The purpose of these is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective Courses. Note: A core course offered in a discipline/subject may be treated as an elective by other discipline/ subject and vice versa and such electives may also be referred to as Generic Electives.</p>            |
| 8. Project work/ Dissertation/ Internship/ Entrepreneurship | <p>Project work is considered as a special course involving application of knowledge in solving / analyzing / exploring a real life situation / difficult problem/ data analysis. Project Work has the intention to provide research competencies at Undergraduate level. It enables to acquire special/ advanced knowledge through supplement / support study to a project work. Candidates shall carry out project work on his/her own with an advisory support by a faculty member to produce a dissertation/ project report. Internship/</p> |

|                                                                         |                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                         | Entrepreneurship shall be an integral part of the Curriculum                                                                                                                                                                                                                                                                                                                |
| 9. Extra-Curricular Activities / Co-curricular and Extension Activities | These activities help in character building, spiritual growth, physical growth, etc. They facilitate development of various domains of mind and personality such as intellectual, emotional, social, moral and aesthetic developments. Creativity, Enthusiasm, and Positive thinking are some of the facets of personality development and the outcomes of these activities |

  

- The progressive curriculum proposed shall position knowledge and skills required on the continuum of novice problem solvers (at entry level of the program) to expert problem solvers (by the time of graduation):
- At the end of first year – Ability to solve well defined problems
- At the end of second year – Ability to solve broadly defined problems
- At the end of third year – Ability to solve complex problems that are ill-structured requiring multi-disciplinary skills to solve them
- During fourth year – Experience of workplace problem solving in the form of internship or Research Experience preparing for higher education or Entrepreneurship Experience

| <b>PROPOSED CURRICULUM FRAMEWORK FOR<br/>FOUR YEARS MULTIDISCIPLINARY</b> |                                     |                                                                                                                                                                                                              |                                                                                                                                                                                               |                                        |
|---------------------------------------------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| <b>Year</b>                                                               | <b>Objective</b>                    | <b>Nature of<br/>Courses</b>                                                                                                                                                                                 | <b>Outcome</b>                                                                                                                                                                                | <b>No. of<br/>Courses</b>              |
| <b>1st year –<br/>1st &amp; 2nd<br/>Semesters</b>                         | Understanding<br>and<br>Exploration | 1. Major Core Courses<br>2. Minor/Related<br>Discipline<br>3. Languages<br>4. Ability Enhancement<br>Compulsory Courses<br>5. Skill Enhancement/<br>Development Courses<br>6. Extra-Curricular<br>Activities | Understanding of<br>Disciplines Language<br>Competency<br>Gaining perspective<br>of context/Generic<br>skills Basic skills<br>sets to pursue any<br>vocation                                  | 1+1<br>1+1<br>2+2<br>1+1<br>1+1<br>1+1 |
| <b>2nd Year -<br/>3rd &amp; 4th<br/>Semesters</b>                         | Focus and<br>Immersion              | 1. Major Core Courses<br>2. Minor/Related<br>Discipline<br>3. Ability Enhancement<br>courses<br>4. Skill based Vocation<br>course<br>5. Extra-Curricular<br>Activities.                                      | Understanding of<br>disciplines Gaining<br>Perspective of<br>context Skill sets to<br>pursue vocation<br>Facilitate develop-<br>ment of various<br>domains of mind and<br>personality         | 2+2<br>1+1<br>1+1<br>1+1<br>1+1        |
| <b>3rd Year -<br/>5th &amp; 6th<br/>Semesters</b>                         | Real time<br>Learning               | 1. Major Discipline<br>Core and Elective<br>Courses<br>2. Minor Discipline/<br>Generic or Vocational<br>Electives /Field based<br>Learning/ Research<br>Project                                              | In depth learning of<br>major and minor<br>disciplines, Skill sets<br>for employability.<br>Exposure to disci-<br>pline beyond the<br>chosen Experiential<br>learning/Research<br>Orientation | 2+2<br>1+1<br>1+1                      |



|                                                   |                         |                                                                                             |                                                                                                                                                                |     |
|---------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| <b>4th Year -<br/>7th &amp; 8th<br/>Semesters</b> | Deeper<br>Concentration | Major Discipline Core<br>and Elective courses<br>Research/Project Work<br>with Dissertation | Deeper and<br>Advanced Learning<br>of the Major<br>Discipline. Founda-<br>tion to pursue<br>Doctoral Studies<br>and Developing Re-<br>search compe-<br>tencies | 4+4 |
|---------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|

### **Bachelor Degree with Honours**

#### **Assessment and Evaluation Guidelines**

A multidisciplinary program requires a multidimensional assessment to measure the effectiveness of the diverse courses. The assessment process acts as an indicator to both faculty and students to improve continuously. The following are the guidelines for effective assessment of the program:

| <b>Sl No</b> | <b>Parameters for the Evaluation</b>          | <b>Marks</b>     |
|--------------|-----------------------------------------------|------------------|
|              | <b>Continuous Internal Evaluation( CIE)</b>   |                  |
| <b>A</b>     | Continuous and Comprehensive Evaluation (CCE) | <b>20 Marks</b>  |
| <b>B</b>     | Internal Assessment Tests(IAT)                | <b>20Marks</b>   |
|              | Total of CIE (A + B)                          | <b>40 Marks</b>  |
| <b>C</b>     | End Semester Examination                      | <b>60 Marks</b>  |
|              | <b>Total of CIE and SEE(A+B+C)</b>            | <b>100 Marks</b> |

- o The first component (C1), of assessment is for 20 marks. This shall be based on test, assignment, seminar, case study, field work, project work etc. This assessment and score process should be completed after completing 50% of syllabus of the course/s and within the first half of the semester.
- o The second component (C2), of assessment is for 20 marks. This shall be based on test, assignment, seminar, case study, field work, internship / industrial practicum / project work

etc. This assessment and score process should be based on completion of the remaining 50 percent of syllabus of the courses of the semester.

### DEFINITIONS OF KEY WORDS:

- a. **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
- b. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select courses from the prescribed courses (core, open elective, discipline elective, ability and skill enhancement language, soft skill etc. courses).
- c. **Course:** Usually referred to as 'paper', which is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ project work/ vocational training/viva/ seminars/term papers / assignments / presentations/ self-study etc. or a combination of some of these.
- d. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree /diploma /certificate is prescribed in terms of number of credits to be earned.
- e. **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week in a semester. One credit is equivalent to one hour of lecture or tutorial or two hours of practical work/field work per week in a semester. It will be generally equivalent to 13-15 hours of instructions per semester.
- f. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
- g. **Credit Point:** It is the product of grade point and number of credits for a course.

- h. Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.
- i. Programme:** It is a study in a discipline leading to award of a Degree, diploma or certificate.
- j. Semester:** Each semester will consist of over 16 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be generally scheduled from June to November and even semester from January to May.
- k. Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- l. Cumulative Grade Point Average (CGPA):**

It is a masurer of over all umulative performance of a student over all the semesters of a programme. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters and sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- m. Transcript or Grade Card or Certificate:** Based on the grades obtained, a Grade Card shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured etc.).

### **Choice Based Credit System (CBCS) Structure**

The choice based credit system has been adopted to make undergraduate education 'student centric' rather than 'system centric' or 'teacher centric'. It is to create a holistic curriculum. Thus, in addition to dedicated focus on a discipline through core papers, elective papers have been added which will give students the freedom to choose the allied/applied/broad areas of their discipline and also the areas of other disciplines of their interest. Further, aligning with the vision of the Government, special emphasis has been given to ability enhancement and skill development courses. Students will have complete freedom to choose these courses from a pool.

As per the choice based credit system, each course shall carry certain number of credits. Credits normally represent the weightage of a course and are a function of teaching, learning and evaluation strategies such as number of contact hours, the course content, teaching methodology, learning expectations, etc. In the proposed programmes, the credits shall be based on the number of instructional hours per week, generally 1 credit per hour of instruction in theory and 1 credit for 2 hours of practical or project work or internship per week. All courses that include Language, Ability Enhancement, Core and Elective courses in Major and Minor Specialization, Research based learning, Project/ Practical/ Internships are assigned credits. Based on these, an average of around 24 credits per semester and a total of around 192 credits per under-graduate honours degree programme are assigned.

- o Credit score earned by a student for any course shall be included in the student's overall score tally irrespective of whether the course is offered by the parent university (degree awarding university/institute) or not.

- o **Ability Enhancement (AE) Courses** be divided into two categories:
  - a. **AE Compulsory Courses (AEC):** The College may have common curriculum for these papers. There may be one paper each at least in the 1st two semesters viz. (i) English/ Communication, (ii) Environmental Science;
  - b. **Skill Enhancement Courses (SEC):** The College may offer from a common pool of papers listed by GEC/ NHERC or the universities may frame some papers, in addition to the list suggested by GEC/ NHERC.
- o An undergraduate degree with Honours in a discipline may be awarded if a student completes 14 Core Courses in that Discipline, a minimum of 10 courses under the category of Discipline Specific Electives, Generic Electives, Minor Discipline and Vocational Courses, 2 Language Courses, 2 Ability Enhancement Courses (AEC), a minimum of 2 Skill Enhancement Courses (SEC) and 2 Extra-Curricular Activities (ECA), ensuring that the total credits earned is not less than 184 credits.
- o The credit(s) for each theory paper/ practical/ tutorial/ project/ dissertation will be as per the norms followed globally.
- o Wherever a University requires that an applicant for a particular Masters/ Technical/ Professional course should have studied a specific discipline at the undergraduate level, it is suggested that obtaining 84 credits in the concerned discipline at the undergraduate level may be deemed sufficient to satisfy such a requirement for admission to the Masters/ Technical/ Professional Programme.

## **Bachelor's Degree Programmes at St Aloysius College**

### **1. Discipline Core Subjects:**

- i. For B.A without practicum:** 2 Disciplines each with 2 + 2 subjects in the first 6 semesters
- ii. B.A. and B.Sc with practicum:** 2 Disciplines each with 2 theories and 2 practicals.
- iii. B.Com, B.B.A. and B. C. A.:** 3 Disciplines each in the 6 semesters.

### **2. Open Electives:** 1 discipline each in the first 4 semesters

### **3. Languages:** English in the first 4 semesters and one of the languages in the first 4 semesters.

### **4. Ability Enhancement Compulsory Courses:** 4 courses in the first 4 semesters, viz: Environmental Studies, Constitution of India, Human Rights and Gender Studies.

### **5. Skill Based Courses:** 4 courses in the first 6 semesters. Viz: **Digital Fluency, Artificial Intelligence, Cyber Security, Societal Communication / Professional Communication.**

### **6. Skill Enhancement Courses (SEC):**

- i. Value Based Courses: 6 courses in 6 semesters:**  
**Physical Education – Yoga- 1 Course** in the First semester and there afterwards **Physical Education** with Sports in the remaining 5 semesters.
- ii. Value Based Courses:** Health & Wellness in the first semester and NCC/NSS/R&R(S&G)/ Cultural in the remaining 5 semesters.

### **7. Vocational Courses:** One Course each during the **5<sup>th</sup> and 6<sup>th</sup> Semesters.**

### **8. Internship:** During the 6<sup>th</sup> Semester

## ASSESSMENT / EVALUATION PROCEDURE UNDER THE NEP SCHEME (UG)

### 1. Programmes without practical

|    |                                      |          |
|----|--------------------------------------|----------|
| a) | Continuous Internal Assessment (CIA) | 40 marks |
| b) | End Semester Examination (ESE)       | 60 marks |

### 2. Programmes with practical

|    |                                      |          |
|----|--------------------------------------|----------|
| a) | Continuous Internal Assessment (CIA) | 40 marks |
| b) | End Semester Examination (ESE)       | 60 marks |
| c) | Practicals                           | 50 marks |

### Continuous Internal Assessment (CIA)

CIA consists of the following components

|      |                            |               |
|------|----------------------------|---------------|
| i)   | Two internal tests         | 10x2=20 marks |
| ii)  | Assignment (01)            | 5 marks       |
| iii) | Objective Type/MCQ         | 5 marks       |
| iv)  | Group / Individual Project | 5 marks       |
| v)   | Attendance / Regularity    | 5 marks       |
|      | Total                      | 40 marks      |

The marks distribution for attendance / performance is as follows:

|            |         |
|------------|---------|
| 91 - 100 % | 5 marks |
| 87 - 90 %  | 4 marks |
| 83 - 86 %  | 3 marks |
| 79 - 82 %  | 2 marks |
| 76 - 78 %  | 1 mark  |

## TO PARENTS AND GUARDIANS

Parents and Guardians are requested to cooperate with the College authorities in enforcing discipline and regularity of study at home. In order that lessons may be duly understood, students should be devoted to study at home. If parents do not insist on regular attendance and home study, the results are sure to be disappointing to them.

Absence from class should be justified by a leave note from the student signed by the parent/guardian. A leave note for a long absence due to illness must be supported by a medical certificate. **However medical certificate does not entitle attendance.**

**Absence from College examinations will be viewed seriously.** Absence, even for one subject, should be justified by a written note. A medical note is needed in case of illness. Re-examination cannot be considered a matter of right. In case of illness during the examinations, parents are expected to inform the Principal immediately. **In case, a re-exam is permitted, the student is required to attend the same. If such student is absent for the re-exam, he/ she shall be required to pay a penalty as notified from time to time.**

Attendance position of students will be regularly uploaded on the College website and Internal Examination marks card will be issued immediately after the exams along with the attendance position. Parents are requested to make a note of this regularly and check the attendance and meet the teachers after the Internal exams.

You are required to meet the Deans and the Class Guides and other teachers if unsatisfactory progress or poor attendance is brought to your notice. A minimum of 75% attendance is required to complete the course without which a student is not eligible to take the End Semester Examination. They will not be readmitted to the College.



College expects parents to participate in Parents' Meetings and other activities of the College like Sports Day, Musical Evening and Annual Prize Distribution Day (College Day).

Attendance at Parent - Teacher meeting is obligatory. In case you are not able to attend for a grave reason, a written note should be sent to the Principal.

Written information will be sent to parents about study tours.

Parents are specially asked not to allow their children to use a motorised vehicle without a valid licence.

Parents are requested to insist on the dress code prescribed by the College for their children/wards.

Parents and Students are required to follow the College web portal [www.stalloysius.edu.in](http://www.stalloysius.edu.in) regularly for communication and updates.

### ಪೋಷಕರ ಮತ್ತು ಪಾಲಕರ ಗಮನಕ್ಕೆ

ತಮ್ಮ ಮಕ್ಕಳಲ್ಲಿ ಹಾಗೂ ಪಾಲಿತರಲ್ಲಿ ಶಿಸ್ತಿನ ಹಾಗೂ ನಿಯಮಬದ್ಧ ಜೀವನವನ್ನು ಇರಗೊಳಿಸುವುದರ ಮೂಲಕ ಹೆತ್ತವರು, ಪಾಲಕರು, ಅಧ್ಯಾಪಕರೊಡನೆ ಸಹಕರಿಸಬೇಕಾಗಿ ವಿನಂತಿ. ಕುಟುಂಬವೇ ಮೊದಲ ತರಗತಿ. ಪಾಠದ ದಿನಗಳಲ್ಲಿ ಮೂರು ತಾಸುಗಳಷ್ಟಾದರೂ, ರಜಾದಿನಗಳಲ್ಲಿ ಇನ್ನೆರಡು ತಾಸುಗಳನ್ನಾದರೂ ವಿದ್ಯಾರ್ಥಿಗಳು ಕಲಿಕೆಗಾಗಿ ವಿನಿಯೋಗಿಸಬೇಕು. ಹಾಜರಿಯ ಹಾಗೂ ಓದುವಿಕೆಯ ಬಗ್ಗೆ ನಿಯಮಬದ್ಧತೆಯನ್ನು ಹೆತ್ತವರು ಹಾಗೂ ಪಾಲಕರು ತಮ್ಮ ಮಕ್ಕಳಲ್ಲಿ ಇರಗೊಳಿಸದಿದ್ದರೆ ಫಲಿತಾಂಶಗಳು ನಿರಾಶಾದಾಯಕವಾಗುವುದರಲ್ಲಿ ಸಂದೇಹವಿಲ್ಲ.

ಗೈರುಹಾಜರಾದ ವಿದ್ಯಾರ್ಥಿ/ವಿದ್ಯಾರ್ಥಿನಿ ತನ್ನ ಹೆತ್ತವರಿಂದ ಅಥವಾ ಪಾಲಕರಿಂದ ಸಹಿ ಮಾಡಿದ ರಜಾ ಅರ್ಜಿಯನ್ನು ತರಬೇಕು. ಅನಾರೋಗ್ಯದಿಂದ ವಿದ್ಯಾರ್ಥಿಯು ಬಹುದಿನ ಗೈರು ಹಾಜರಾಗಿದ್ದಲ್ಲಿ, ರಜಾ ಅರ್ಜಿಯೊಂದಿಗೆ ವೈದ್ಯಕೀಯ ಸರ್ಟಿಫಿಕೇಟನ್ನು ಕೊಡಬೇಕಾಗುತ್ತದೆ.

ವಿವಿಧ ಪಾಠಗಳಲ್ಲಿ ಕಡಿಮೆ ಅಂಕಗಳನ್ನು ಪಡೆದಿರುವ ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ವಿಶೇಷ ತರಗತಿಗಳನ್ನು ಏರ್ಪಡಿಸಲಾಗಿದೆ. ವಿದ್ಯಾರ್ಥಿಗಳು ಈ ತರಗತಿಗಳ ಪೂರ್ಣ ಪ್ರಯೋಜನವನ್ನು ಪಡೆಯಬೇಕು. ಖಾಸಗಿ ಟ್ಯೂಷನ್‌ಗಳಿಗೆ ಮೊರೆಹೋಗುವ ದುರಾಭ್ಯಾಸ ಯೋಗ್ಯ ವಿದ್ಯಾರ್ಥ್ಯಸದ ದೃಷ್ಟಿಯಿಂದ ಯುಕ್ತವಾದುದಲ್ಲ. ಯಾವುದೇ ಪಾಠದಲ್ಲಿ ವಿದ್ಯಾರ್ಥಿ ಹಿಂದುಳಿದಿದ್ದರೆ, ಆಯಾ ಪಾಠವನ್ನು ಕಲಿಸುವ ಅಧ್ಯಾಪಕರ ಸಲಹೆ ಸಹಕಾರಗಳನ್ನು ಪಡೆಯಬಹುದು.

ಕಾಲೇಜು ನಡೆಸುವ ಎಲ್ಲಾ ಪರೀಕ್ಷೆಗಳಿಗೂ ವಿದ್ಯಾರ್ಥಿಗಳು ಕಡ್ಡಾಯವಾಗಿ ಹಾಜರಿರಲೇಬೇಕು. ಪರೀಕ್ಷೆಗಳಿಗೆ ಗೈರು ಹಾಜರಾಗುವುದು ನಿಯಮಗಳ ಉಲ್ಲಂಘನೆಯಾಗಿರುವುದರಿಂದ ಯಾವುದೇ ಒಂದು ದಿನ ಪರೀಕ್ಷೆಗೆ ಗೈರುಹಾಜರಾದರೂ, ಲಿಖಿತ ಕಾರಣಗಳನ್ನು ನೀಡಿ ಗೈರು ಹಾಜರಿಯನ್ನು ಸಮರ್ಥಿಸಬೇಕು. ಅನಾರೋಗ್ಯವೇ ಕಾರಣವಾಗಿ ಪರೀಕ್ಷೆಗೆ ಗೈರು ಹಾಜರಾದರೆ ವೈದ್ಯಕೀಯ ಪ್ರಮಾಣ ಪತ್ರ ಅಗತ್ಯ. ಆದರೆ ವೈದ್ಯಕೀಯ ಪ್ರಮಾಣ ಪತ್ರವನ್ನು ನೀಡಿದ ಮಾತ್ರಕ್ಕೆ ಹಾಜರಿಯನ್ನು ಕೊಡಲಾಗುವುದಿಲ್ಲ.

ಹುಡುಗನ/ಹುಡುಗಿಯ ಹಾಜರಾತಿ ಹಾಗೂ ಶಿಕ್ಷಣ ಮಟ್ಟದ ಬೆಳವಣಿಗೆ ಅತ್ಯಪ್ಪಿಕರವಾಗಿದೆ ಎಂದು ತಿಳಿದಾಗ ಹೆತ್ತವರು / ಪಾಲಕರು ವಿದ್ಯಾರ್ಥಿ ಕ್ಷೇಮಪಾಲಕ ಹಾಗೂ ಇತರ ಅಧ್ಯಾಪಕರನ್ನು ಭೇಟಿ ಮಾಡಿ ಸಮಾಲೋಚನೆ ನಡೆಸಲು ಕೋರಲಾಗಿದೆ.

**ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ 75% ಹಾಜರಾತಿ ಇಲ್ಲದಿದ್ದಲ್ಲಿ ಆ ವಿದ್ಯಾರ್ಥಿಗಳು ಅಂತಿಮ ಪರೀಕ್ಷೆಗೆ ಅನರ್ಹರಾಗುತ್ತಾರೆ. ಅವರನ್ನು ಕಾಲೇಜಿಗೆ ಹಿಂತೆಗೆದುಕೊಳ್ಳಲಾಗುವುದಿಲ್ಲ.**

ಹೆತ್ತವರು / ಪಾಲಕರು ಕಾಲೇಜಿನಲ್ಲಿ ನಡೆಯುವ ಎಲ್ಲಾ ಸಮಾರಂಭಗಳಲ್ಲೂ ಶಿಕ್ಷಕ - ರಕ್ಷಕ ಸಭೆಗಳಲ್ಲೂ ಭಾಗವಹಿಸಿ, ಕಾಲೇಜಿನ ಕಾರ್ಯಕ್ರಮಗಳಲ್ಲಿ ತಮ್ಮ ಆಸಕ್ತಿಯನ್ನು ತೋರಿಸಬೇಕೆಂದು ವಿನಂತಿ.

ತಮ್ಮ ಮಕ್ಕಳ ಗೈರು ಹಾಜರಿಯ ಹಾಗೂ ಕೆಳಮಟ್ಟದ ಅಂಕಗಳ ಬಗ್ಗೆ ಹೆತ್ತವರಿಗೆ ಹಾಗೂ ಪಾಲಕರಿಗೆ ಮುನ್ನೆಚ್ಚರಿಕೆಯನ್ನಿತ್ತರೂ, ವರ್ಷದ ಕೊನೆಯಲ್ಲಿ ಹೆತ್ತವರು/ಪಾಲಕರು ಈ ಬಗ್ಗೆ ತಮ್ಮ ಅಸಮಾಧಾನವನ್ನು ಸೂಚಿಸುತ್ತಾರೆ. ವಿದ್ಯಾರ್ಥಿಗಳ ಅಂಕಪಟ್ಟಿಯನ್ನು ಸಪ್ಟೆಂಬರ್ ಹಾಗೂ ಫೆಬ್ರವರಿ ತಿಂಗಳುಗಳಲ್ಲಿ ಕೊಡಲಾಗುವುದು. ಕೆಲವು ವಿದ್ಯಾರ್ಥಿಗಳು ಅಂಕಪಟ್ಟಿಯನ್ನು ಹೆತ್ತವರಿಗೆ ತೋರಿಸುವುದೇ ಇಲ್ಲವಾದುದರಿಂದ, ಇಂತಹ ಸಂದರ್ಭದಲ್ಲಿ ತಾವಾಗಿಯೇ ಕಾಲೇಜಿಗೆ ಬಂದು ಮಕ್ಕಳ ಫಲಿತಾಂಶವನ್ನು ಅರಿತು ಕೊಳ್ಳುವುದು ಸೂಕ್ತ.

ಶೈಕ್ಷಣಿಕ ಪ್ರವಾಸದ ಸಂದರ್ಭದಲ್ಲಿ ಹೆತ್ತವರಿಗೆ ತಿಳಿಸಲಾಗುವುದು. ಪ್ರಾಂಶುಪಾಲರ ಅನುಮತಿಯಿಲ್ಲದ ಪಿಕ್‌ನಿಕ್, ಪ್ರವಾಸಗಳು ಶಿಕ್ಷಾರ್ಹ ಅಪರಾಧವೆಂದು ಪರಿಗಣಿಸಲಾಗುವುದು.

ಹೆತ್ತವರು/ಪಾಲಕರು ತಮ್ಮ ಮಕ್ಕಳಿಗೆ ಕಾಲೇಜಿನ ಉಡುಗೆ-ತೊಡುಗೆಗಳ ನಿಯಮದ ಬಗ್ಗೆ ತಿಳಿ ಹೇಳುವುದು.

ಹೆತ್ತವರು ಮತ್ತು ವಿದ್ಯಾರ್ಥಿಗಳು ಕಾಲೇಜಿನ ಬಗ್ಗೆ ಮಾಹಿತಿ ಮತ್ತು ಸುದ್ದಿಗಳನ್ನು ಪಡೆಯಲು ಕಾಲೇಜಿನ ವೆಬ್‌ಸೈಟ್ [www.staloysius.edu.in](http://www.staloysius.edu.in) ನೋಡತಕ್ಕದ್ದು.

## **LIBRARY RULES (UG)**

1. The College Library will be open from 8.30 a.m. to 5.30 p.m. on all working days and on Saturdays from 8.30 a.m. to 1 p.m.
2. Application for books should be made in the prescribed borrower's call slip from the Library.
3. Books will be issued to students on all working days. They are to be returned promptly within 10 days. A fine of one rupee will be imposed for every additional day's delay thereafter and for further delay, the rate of fine will be progressive.
4. A student who has borrowed the book is held responsible for it and any damage done to it. He/She shall not write anything or make any mark on them. He/She is expected to examine the book which he/she receives and report immediately to the Library staff if any damage is found in it. Otherwise, he/she shall be held responsible for any damage found later.
5. Students are not permitted to lend books to others, whether in or out of the College. If this rule is violated, the student concerned may lose the privileges of the library.
6. Students may borrow magazines and other reading materials at the Periodicals Section/Library Counter. They must return these at the respective counter before leaving the Library. Students are advised not to absent classes and sit in the library.
7. The library practices an open access system. You're free to choose any book.
8. The Internet browsing facility and photocopy facility is available in the library.

9. For loss of Library Books, users have to replace with a brand new book with the same ISBN or to remit double the original purchase cost of the book. If the Book lost belongs to a set of Multi volume books, the cost of the entire set of volumes would be recovered from the borrower.
10. RFID Tags have been pasted in the Books. If the Tag is found torn or damaged when used by the borrower, a token fine of ₹ 500.00 will be charged for the same.
11. Students who leave the College for any reason should surrender all the Library Books before they leave the Institute.
12. Member must come to the library personally and Issue/ Return the books
13. All kinds of belongings except notebooks are supposed to be kept in the property counter at the entrance.
14. The general etiquettes are expected from every member of the library users; as such Singing, Loud Speaking, Shouting, Spitting, Sleeping, Smoking, talking on mobile, etc. are strictly prohibited.
15. Documents borrowed from the library are not transferable and borrowers are responsible for what they borrow. No plea will be heard from them, and they must verify the documents in good condition before leaving the library.
16. Absolute silence must be observed in the Library and the Reading Rooms.
17. Students will be required to produce their Identity Card when the books and other reading material is issued to them.

## LIBRARY RULES (PG)

The library is a place of learning. Students are welcome to spend their time in the library doing useful work such as reviewing journals, reference books and preparing for seminars, exams etc. In order to effectively cater to the staff and student community the following rules and regulations have been formulated:

- ◆ The PG Library will be kept open from 8.30 a.m. to 8.00 p.m. on all working days and from 8.30 a.m. to 6.00 p.m. on Saturdays
- ◆ The Library consists of three sections: An Open Access Reading and Borrowing Section, Reference Section and Periodicals Section. The library practices an open access system. You're free to choose any book.
- ◆ Entry into the Library is only for the bonafide students and staff with valid Identification Cards.
- ◆ Library users must sign the Entry Register as they enter the Library and should keep their belongings at the Property Counter.
- ◆ Readers are allowed to take only loose sheets of paper and notebook to the Library Reading Room.
- ◆ Books could be taken from the shelves for reading. If books are taken out from the shelf for reading, they should be kept at the same place so as to avoid misplacement. They could be also kept outside of the shelves on the tables provided for this purpose.
- ◆ Every student will be given 4 Borrowers' Cards on submission of an application for membership.
- ◆ Application for books should be made in the prescribed borrower's applications to be procured from the PG library.
- ◆ If the user wants to take books for home reading he/she can do so after making the necessary entries and obtaining an EXIT PASS for each book. Before leaving the Library, the borrower should handover these Exit Passes to the Security Staff at the Library exit.
- ◆ Books can be borrowed by students on all working days between 8.30 a.m. and 5.00 p.m. and between 8.30 a.m. and 1.00 p.m. on Saturdays.

- ◆ Books may be kept for a period not exceeding 10 days. They must be returned before the due date. A fine of one rupee per book per day will be imposed for the first 10 days and 5.00 for each day's delay thereafter.
- ◆ Books, journals and question paper sets could be borrowed for photocopying after making necessary entries and obtaining Exit Passes for each item. Such books and other reading materials should be returned within 4 hours of taking and before 4.30 p.m. on the same day.
- ◆ A reader to whom a book has been issued is held responsible for it and for any damage done to it. He/she should not write anything or make any mark therein. He/she is expected to examine the book which he/she borrows and report immediately to the library staff any damage found in it. Otherwise he/she shall be held responsible for any damage that may be detected later and may even be asked to replace a new copy of the book.
- ◆ Library users are not permitted to lend books to any one, whether in or out of the college.
- ◆ Students are required to produce their identity card when the books and other reading materials are issued to them.
- ◆ The Reference Section is meant for individual study. A student can take only 2 books at a time from the reference section for reference.
- ◆ Readers need to enter the details of the books, journals, question paper sets, projects report etc. in the reference register before taken for reading.
- ◆ Books should not be misplaced. After reading, books should be returned to the staff in the reference section.
- ◆ Current journals and magazines are available in the periodicals section for reading. They are not to be lent out under any circumstances. Photocopy of journal articles may be obtained on request.
- ◆ Use of mobile phones, movement of library furniture, bringing food items of any kind and eating in the library is strictly prohibited.

- ◆ An Internet Browsing Centre is available in the Library.
- ◆ For loss of Library Books, users have to replace with a brand new book with the same ISBN or to remit double the original purchase cost of the book. If the Book lost belongs to a set of Multi volume books, the cost of the entire set of volumes will be recovered from the borrower.
- ◆ RFID Tags have been pasted in the Books. If the Tag is found torn or damaged when used by the borrower, a token fine of ₹ 500.00 will be charged for the same.
- ◆ Students who leave the College for any reason should surrender all the Library Books before they leave the Institute.
- ◆ Strict silence must be observed in the Library.

### **AIMIT LIBRARY**

- ◆ Timings : 8.00 a.m. to 11.00 p.m.
- ◆ Tickets are issued in accordance to the number of subjects per semester.
- ◆ Outsiders may attain Corporate Library Membership by paying annual fee of ₹ 500.00 They will be allowed to only refer the books.
- ◆ In addition to this each department has their individual libraries and the rules should be followed accordingly.
- ◆ For loss of Library Books, users have to replace with a brand new book with the same ISBN or to remit double the original purchase cost of the book. If the Book lost belongs to a set of Multi volume books, the cost of the entire set of volumes will be recovered from the borrower.
- ◆ RFID Tags have been pasted in the Books. If the Tag is found torn or damaged when used by the borrower, a token fine of ₹ 500.00 will be charged for the same.
- ◆ Students who leave the College for any reason should surrender all the Library Books before they leave the Institute.

## FEE REGULATIONS (UG/PG)

1. The tuition fees for the year are payable in one installment, not later than the day specified on the notice board. Every student shall be liable to pay the fees of the entire year if his/her name is on roll during any part of the year.
2. If a student fails to pay his fee within 8 days after the day fixed for payment, a fine at the rate of Rs. 50.00 per day will be levied. If the fee is not paid within 15 days, the students name shall be struck off the rolls. If re-admitted, the fees and fines due from him will be charged again
3. A receipt signed with the date, by the person deputed by the Principal, shall be issued for every payment made.

The following are the particulars regarding fees :

### **Tuition Fees (UG) :**

| Tuition Fees                            | I Year   | II Year  | III Year |
|-----------------------------------------|----------|----------|----------|
| B.A., B.B.A., B.Com.                    | ₹ 1880/- | ₹ 1880/- | ₹ 1880/- |
| B.Sc. & B.C.A. (Inclusive of Lab. Fees) | ₹ 2400/- | ₹ 2400/- | ₹ 2400/- |

### **Miscellaneous fees-payable with tuition fees (UG) :**

|                                    |          |
|------------------------------------|----------|
| II & III Year Degree B.A/BBA/B.Com | ₹ 1820/- |
| II & III Year Degree BSc./BCA      | ₹ 1800/- |
| I Year Degree B.A./ B.Com/ BBA     | ₹ 2720/- |
| I Year Degree B.Sc./ BCA           | ₹ 2700/- |

#### **4. No refund of College Fee :**

**Students leaving the College in the middle of the course cannot claim any refund of fees already paid. Students who wish to leave the College in the middle of the course, must pay the full fees of the entire course.**



5. If a student leaves College during a term, he shall have no right to claim a refund of any portion of the fee.

Payment of Examination Fees does not entitle the candidate the right to appear for the examination. The candidate has to submit the application within the last date prescribed by the College and fulfil the requirement of satisfactory attendance, academic progress and conduct. A candidate who does not satisfy these requirements will not be permitted to write the examinations.

6. Applications for Scholarships and Fee Concessions should be made to the Principal in the prescribed form. Selection of candidates for Scholarships and Fee Concessions will be made on the basis of academic merit and financial status of the family. The Fee Concessions and Scholarships are granted by the Government and College subject to regular attendance, good conduct and satisfactory progress. However, these benefits can be withdrawn, even after the grant of these benefits if the above conditions are not fulfilled.

Students with family income of less than Rs. 44,500/- per annum and wish to apply for fee concession should submit their applications in the prescribed form duly completed in all respects while paying the fees. Applications will not be accepted later.

In case the attendance and progress of the student is not satisfactory, he/she will be asked to pay the fees.

ವಿದ್ಯಾರ್ಥಿಯ ಕುಟುಂಬದ ವಾರ್ಷಿಕ ಆದಾಯ ರೂ. 44,500/-ಗಿಂತ ಕಡಿಮೆ ಇದ್ದಲ್ಲಿ, ಕಾಲೇಜಿಗೆ ಸೇರುವಾಗಲೇ ಶುಲ್ಕ - ರಿಯಾಯಿತಿ ಅರ್ಜಿಯನ್ನು ಕೊಡಬೇಕು. ಈ ಅರ್ಜಿಯನ್ನು ಪರಿಶೀಲಿಸಿ ಯುಕ್ತವೆಂದು ಕಂಡು ಬಂದಲ್ಲಿ ಪಾಠಶುಲ್ಕ ಹಾಗೂ ಪ್ರಯೋಗಶಾಲೆ ಶುಲ್ಕಗಳಲ್ಲಿ ರಿಯಾಯಿತಿಗಳನ್ನು ನೀಡಲಾಗುವುದು. ನಂತರ ಬಂದ ಅರ್ಜಿಗಳನ್ನು ಸ್ವೀಕರಿಸಲಾಗುವುದಿಲ್ಲ.

7. A student who enjoys a scholarship from the Government or from any other agency, already, will not be eligible for the College Scholarship or concession.

## CERTIFICATES (UG/PG)

1. All applications for certificates must be made to the Principal in writing. They should contain the following particulars.
  - a) The student's name with initials.
  - b) The date of joining the College and the class to which the student was originally admitted.
  - c) The class in which the student was studying at the time of leaving, the date of leaving the College and his/her register number.
  - d) The language under Part I and the optional subjects under Part II.
  - e) The University Exams passed with Reg. Nos. and the year of passing.
2. The following are the fees charged.
 

|                                            |           |
|--------------------------------------------|-----------|
| a) Conduct Certificate                     | ₹ 150.00* |
| b) Age Certificate                         | ₹ 100.00* |
| c) Transfer Certificate                    | ₹ 200.00* |
| d) No-Dues etc.                            | ₹ 150.00* |
| e) Bonafide Certificate                    | ₹ 100.00* |
| f) Study Certificate (Existing Students)   | ₹ 100.00* |
| g) Study Certificate (Passed out Students) | ₹ 200.00* |

### **Following Certificates may be applied through Registrar**

- |                                                  |           |
|--------------------------------------------------|-----------|
| a) Provisional Marks Card                        | ₹ 200.00* |
| b) Provisional Pass Certificate                  | ₹ 200.00* |
| c) Provisional Rank Certificate                  | ₹ 200.00* |
| d) Syllabus Attestation (per copy)               | ₹ 300.00* |
| e) Duplicate Marks Card (per Marks Card) (PG)    | ₹ 900.00* |
| Duplicate Marks Card (per Marks Card) (UG)       | ₹ 600.00* |
| f) Consolidated Marks Card (per semester) (PG)   | ₹ 900.00* |
| Consolidated Marks Card (per semester) (UG)      | ₹ 600.00* |
| g) Corrections in Marks Card (per semester) (PG) | ₹ 900.00* |
| Corrections in Marks Card (per semester) (UG)    | ₹ 600.00* |

|                                          |            |
|------------------------------------------|------------|
| h) N.C.L. Removal (PG)                   | ₹ 900.00*  |
| N.C.L. Removal (UG)                      | ₹ 600.00*  |
| i) Board Valuation (per subject) (PG)    | ₹1,700.00* |
| j) Transcript Copy (First Copy)          | ₹ 1500.00* |
| (₹500 per Additional Copies)             |            |
| k) Rejection of Results (including) (PG) | ₹ 2500.00* |
| Practical examinations) (per semester)   |            |
| l) Rejection of Results (UG)             | ₹ 1300.00* |
| m) Attestation - WES (First Copy)        | ₹ 1200.00* |
| (300 Additional copies)                  |            |

\* *If taken in person*

*Postage charges are extra. Certificates can be sent only by registered post. Current registration postage charges should be sent with the application, along with the fee.*

3. Certificates will not be issued in less than 48 hours notice. They will not be handed over to unauthorised persons.
4. A conduct certificate is issued only when a student withdraws from College. It will not be issued as a matter of right but has to be earned by the student by his conduct and behaviour during the College course.
5. Students may apply for the Transfer Certificate through the Head of the Institution to which they are admitted. In such cases, the Transfer Certificate will not be given in hand. It will be sent by registered post to the concerned Head of the

Institution. In addition to the application, the student is required to pay ₹ 50 towards postage charges.

6. Attestation of Certificate copies will be done by the Directors of each block.
7. Provisional Marks Card /Pass Certificate / Duplicate / Consolidated / NCL removal in the Marks Card will be issued in the Office of the Controller of Examinations.
8. Transcripts will be issued at Counter No. 2 for UG Students and at the PG Office for PG Students. Student verification other than WES is done through 'Direct verification system' in the official College website: **[www.staloysius.edu.in](http://www.staloysius.edu.in)**
9. Students who join other Universities will be required to produce their Migration Certificate. To get this, it is necessary to take a No Due Certificate from the College and pay the prescribed fee to the University.
10. For the Provisional Degree Certificate from the University apply to along with necessary fees and reply postage:

**The Registrar (Evaluation)**

**Mangalore University**

**Mangalagangothri**

**Konaje - 574 199**

### **General principles regarding precautions to be taken by students (SOP):**

1. Students who have travelled from long distances/other districts and states shall fill a questionnaire regarding the status of Covid-19 in their family, village, town, city, district and state. They will ensure that they have subjected themselves to adequate days of quarantine. They are expected to share the history of the pandemic in their vicinity
2. All students are expected to carry their own pocket sanitizers, water bottles and wear masks. Students are not to be admitted into the gate without wearing masks. Students will be given orientation on proper ways of wearing, removing and washing masks.
3. Every student shall present themselves for thermal screening test before entering the gates of the premises.
4. Social Distancing is to be strictly maintained in all common places in the campus like tree parks, parking lots, near entries to buildings, classrooms, examination halls, libraries and cafeteria. The Covid-19 Vigilance Squad will have a surveillance mechanism to identify persons who violate the procedures. Students are strictly warned against clustering and crowding together in the campus.
5. All students shall attend training sessions organized by the College on the guidelines and regulations issued from time to time.

6. While coughing and sneezing, mouth and nose has to be covered with tissues and the used tissues are to be disposed of into the bins with lids.
7. In case of symptoms like fever, irritation in the throat and dry cough, the student concerned is expected to inform the authority concerned or Covid-19 volunteers immediately.
8. Students who are in the immediate proximity of a Covid-19 patient are advised not to come to the campus and take necessary precautions by staying home or subject themselves to prescribed duration of home quarantine.
9. Students commuting/travelling to College from distances are expected to wear gloves and not touch their eyes, nose and mouth; they shall place their cell phone in their pockets during their entire travel and sanitize their hands without fail once they reach the campus.
10. Students are always expected to maintain and ensure the prescribed physical distance of one meter between them and their classmates/other students.
11. Students shall understand that they are not to fear or panic because of the pandemic but take above mentioned precautions seriously and follow them to mitigate the pandemic.

| <b>LIST OF SCHOLARSHIPS &amp; THEIR ELIGIBILITY CRITERIA</b> |                                                                                                                                                             |
|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Type</b>                                                  | <b>Eligibility</b>                                                                                                                                          |
| Food & Accomodation                                          | Category I - Income limit ₹ 2,50,000 per annum                                                                                                              |
| Fee Concession                                               | Category IIA, IIIA, IIIB- Income limit ₹ 1,00,000 per annum                                                                                                 |
| Post Matric                                                  | For further details visit <a href="http://www.karepass.cgg.gov.in">www.karepass.cgg.gov.in</a>                                                              |
| Post Matric Minority                                         | 50% and above marks - only for muslim, Christian, Jain, Buddhists, Sikh Students. ( <a href="https://scholarships.gov.in">https://scholarships.gov.in</a> ) |
| Beedi Workers                                                | Total monthly income is ₹ 10,000 or below. ( <a href="https://scholarships.gov.in">https://scholarships.gov.in</a> )                                        |
| Yenepoya Scholarship                                         | Any degree income limit 2,00,000/- annum.                                                                                                                   |
| Physically Handicapped                                       | Only for physically handicapped students                                                                                                                    |
| English / Kannada major                                      | Pass in II PUC in first attempt, student of English / Kannada major - 75% marks                                                                             |
| National Merit                                               | Student with the highest marks in the examination                                                                                                           |
| Fee Reimbursement for minority Students                      | 60% and above marks - only for muslim, Christian, Jain, Buddhists, Sikh Students annual income should not exceed ₹ 2,00,000                                 |
| Ex-Servicemen                                                | Children of ex-servicemen and in-servicemen                                                                                                                 |
| Vidyasiri                                                    | For minority students annual income should be below ₹ 2,00,000                                                                                              |
| SC / ST Post Matric                                          | Annual income is ₹ 2,50,000 or below, student of Karnataka State                                                                                            |

|                                                                                                                                          |                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| SC / ST Mangalore City Corporation                                                                                                       | Student of Mangalore City Corporation, ₹ 2,00,000 per annum                                                |
| Anglo Indian Community                                                                                                                   | Only for Anglo Indian students                                                                             |
| C.S. Crawford                                                                                                                            | Children of Coffee estate employee                                                                         |
| Sanchi Honnamma                                                                                                                          | Only for girl students, Min. marks - Urban: 60%, Rural: 50%, SC/ST, Cat.1: 45%                             |
| Sir C.V. Raman                                                                                                                           | Student studying Phy., Chem., Maths, Bot., Zoo. (any 2 subjects), Min. agg. marks 65% in PUC (SC / ST-60%) |
| EBL                                                                                                                                      | Category 1, minimum 5km. distance between college and home, 75% attendance every month,                    |
| Dhirubhai Ambani Scholarship                                                                                                             | Only for physically challenged students                                                                    |
| Karnataka Science & Tech.                                                                                                                | 70% marks in PCMB at PU, presently student of PCM or CBZ                                                   |
| Sitaram Jindal Foundation marks                                                                                                          | Eligible for boys securing above 70% & girls 60%                                                           |
| Ambedkar National Merit Award                                                                                                            | Only for SC Students.                                                                                      |
| G.S.B. Students                                                                                                                          | Highest Marks                                                                                              |
| Incentives to minority students                                                                                                          | 90% and above marks                                                                                        |
| Educational loan for minorities                                                                                                          | Any degree                                                                                                 |
| Mangalore City Corp. 7.25%                                                                                                               | All those who come under Mangalore City Corp. limits, income ₹ 2,00,000.                                   |
| Single Girl Child                                                                                                                        | Refer <a href="http://www.ugc.ac.in">www.ugc.ac.in</a>                                                     |
| Fee Concession                                                                                                                           | SC/ST Students                                                                                             |
| Sports                                                                                                                                   |                                                                                                            |
| <b>Note: Students are requested to apply for the above scholarships online.<br/>Kindly see the Scholarship Notice board for updates.</b> |                                                                                                            |



| <b>GOVERNING BODY OF THE COLLEGE</b>              |                                                                              |                    |
|---------------------------------------------------|------------------------------------------------------------------------------|--------------------|
| <b>Name</b>                                       | <b>Designation</b>                                                           | <b>Category</b>    |
| <b>CHAIRMAN</b><br>Rev. Fr Melwin Joseph Pinto SJ | Vice President, MJES                                                         | Management         |
| <b>MEMBERS</b><br>Fr Cyril DMello SJ              | Secretary, MJES                                                              | Management         |
| Rev. Dr Melwyn S Pinto SJ                         | Director, AIMIT                                                              | Management         |
| Fr Leo DSouza SJ                                  | Director, Laboratory of Applied Biology                                      | Management         |
| Fr Felix Victor SJ                                | Campus Minister                                                              | Management         |
| Dr Denis Fernandes                                | Director-Arrupe Block                                                        | Senior Teacher     |
| Dr Narayan Bhat                                   | Director-Xavier Block                                                        | Senior Teacher     |
| Prof. Hemalatha Balram                            | Jawaharlal Nehru Centre for Advanced Scientific Research, Bengaluru - 560064 | UGC Nominee        |
| Rev. Dr Daniel Fernandes SJ                       | Principal, St Joseph's College of Commerce Bengaluru                         | Educationist       |
| Prof. Rajendra Chenni                             | Professor of English Kuvempu University                                      | Educationist       |
| Dr Anil Pinto                                     | Registrar, Christ University, Bengaluru                                      | Educationist       |
| Prof. Valerian Rodrigues                          | Former Ambedkar Chair, Ambedkar University, New Delhi                        | Educationist       |
| Dr Shakeel Ahmad                                  | Joint Secretary University Grants Commission                                 | Educationist       |
| Prof. S.M. Dharmaprakash                          | Dept of Physics, Mangalore University                                        | University Nominee |
| Joint Director                                    | Dept of Collegiate Education                                                 | Govt Nominee       |
| Rev. Dr Praveen Martis SJ                         | Principal                                                                    | Secretary          |
| Dr Alwyn DSa                                      | Registrar                                                                    | Ex-Officio         |
| Fr Vincent Pinto SJ                               | Finance Officer                                                              | Ex-Officio         |

## **ACADEMIC COUNCIL MEMBERS**

### **CHAIRMAN**

- Rev. Dr Praveen Martis SJ, **Principal**

### **SECRETARY**

- Fr Felix Victor SJ - Campus Minister

### **REGISTRAR & CONTROLLER OF EXAMINATIONS**

- Dr Alwyn DSa

### **EX-OFFICIO**

- |                           |                              |
|---------------------------|------------------------------|
| • Rev. Dr Melwyn Pinto SJ | Director - AIMIT             |
| • Dr Narayan Bhat         | Director - Xavier Block      |
| • Dr Richard Gonsalves    | Director - LCRI Block        |
| • Dr Loveena Lobo         | Director - Maffei (IT) Block |
| • Dr Denis Fernandes      | Director - Arrupe Block      |
| • Dr Norbert Lobo         | Director - Admin. Block      |
| • Dr Manohar Serrao       | Director - Evening Prog.     |
| • Ms Rita DCosta          | Office Manager               |

### **NOMINEES OF MANGALORE UNIVERSITY**

- |                    |                           |
|--------------------|---------------------------|
| • Prof. Y Narayana | • Prof. H Gangadhara Bhat |
| • Dr Nirmal Raju   |                           |

### **EXPERTS – NOMINATED**

- |                             |                                                                   |
|-----------------------------|-------------------------------------------------------------------|
| • Dr M Abdul Rahiman        | Former V. C.<br>Kannur & Calicut Universities                     |
| • Mr M P Noronha            | Advocate, Mangaluru                                               |
| • Prof. Aloysius Sequeira   | Head, Dept of Humanities, Social<br>Sciences and Management, NITK |
| • Mr Ranjan Rao             | Advocate, Mangaluru                                               |
| • Prof. Indrani Karunasagar | Director, Nitte University, DK                                    |
| • Prof. Rameela Shekhar     | Mental Health Professional, Mangaluru                             |
| • Prof. Cletus DSouza       | Former Chairman, Dept of<br>Biochemistry, Mysore University       |
| • Prof. Rajaram Tolpadi     | Director, Nehru Study Centre<br>Mangalore University              |

### **INDUSTRIALISTS – NOMINATED**

- |                      |                                |
|----------------------|--------------------------------|
| • Mr Jeevan Saldanha | Spectrum Industries, Mangaluru |
| • Mr Walter DSouza   | Former Chairperson, FIEO       |

### **HEADS OF ALL UG AND PG DEPARTMENTS**

## ADMINISTRATION

|                                                                                                                                                                                |                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Rev. Fr Melwin Joseph Pinto SJ</li> <li>• Rev. Dr Praveen Martis SJ</li> <li>• Dr Alwyn DSa</li> <li>• Fr Vincent Pinto SJ</li> </ul> | <ul style="list-style-type: none"> <li>Rector</li> <li>Principal</li> <li>Registrar &amp; Controller of Examinations</li> <li>Finance Officer</li> </ul> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|

### DIRECTORS

|                                                                                                                                                                                                                                                           |                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Rev. Dr Melwyn Pinto SJ</li> <li>• Dr Narayan Bhat</li> <li>• Dr Denis Fernandes</li> <li>• Dr Richard Gonsalves</li> <li>• Dr Loveena Lobo</li> <li>• Dr Norbert Lobo</li> <li>• Dr Manohar V Serrao</li> </ul> | <ul style="list-style-type: none"> <li>AIMIT</li> <li>Science Block</li> <li>Arrupe Block</li> <li>LCRI Block</li> <li>Maffei (IT) Block</li> <li>Administrative Block</li> <li>Evening Programmes</li> </ul> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### DEANS

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Dr Prakash Kamath</li> <li>• Mr Harsha Paul</li> <li>• Dr Manuel Tauro</li> <li>• Dr Ravindraswami</li> <li>• Ms Arati Shanbhag</li> <li>• Dr Rose Veera DSouza</li> <li>• Dr Suresh Poojary</li> <li>• Ms Mamatha</li> <li>• Dr Ishwara Bhat</li> <li>• Dr Ronald Nazareth</li> <li>• Dr Ratan T Mohunta</li> <li>• Mr Chethan Shettigar</li> <li>• Dr P P Sajimon</li> <li>• Dr Rajani Suresh</li> <li>• Dr Hemalatha N</li> <li>• Ms Flona Soans</li> <li>• Ms Jennifer Ida Mascarenhas</li> <li>• Dr Dinesh Nayak</li> <li>• Ms Shilpa DSouza</li> </ul> | <ul style="list-style-type: none"> <li>Faculty of Physical Sciences</li> <li>Faculty of Biological Sciences</li> <li>Faculty of Commerce</li> <li>Faculty of Computer Application and Animation</li> <li>Faculty of Business Administration</li> <li>Faculty of Humanities</li> <li>Dean of Research and Innovation</li> <li>Dean, Entrepreneurship and Counsultancy</li> <li>Dean, Student Welfare</li> <li>Dean, International Collaboration Cell</li> <li>Dean, Research Capacity Building</li> <li>Dean, B.Voc</li> <li>Dean, PG Studies (SAC Campus)</li> <li>Dean, MBA</li> <li>Dean, MCA</li> <li>Dean, Training, Placement &amp; Careers</li> <li>Dean, Extension Services</li> <li>Dean, Human Resources</li> <li>Dean, Public Relations</li> </ul> |
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### HOSTEL OFFICIALS

|                                                                                                                                           |                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Fr Cyril DMello SJ</li> <li>• Fr Melwin Joseph Pinto SJ</li> <li>• Fr Sujay Daniel SJ</li> </ul> | <ul style="list-style-type: none"> <li>Director of Gents Hostel</li> <li>Director of PG Ladies Hostel</li> <li>Director of UG Ladies Hostel</li> </ul> |
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### STUDENTS WELFARE OFFICERS

#### (Student Activities and Intercollegiate Competitions)

|                                                                                                                                                                                                                        |                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Dr Ishwara Bhat - Dean</li> <li>• Dr Caroleena Janefer</li> <li>• Dr Sudha Kumari</li> <li>• Ms Suchitra</li> <li>• Ms Renita Menezes</li> <li>• Mr Alwyn Misquith</li> </ul> | <ul style="list-style-type: none"> <li>• Dr Vaishali Rai</li> <li>• Ms Arati Shanbhag</li> <li>• Ms Roicy Rekha Braggs</li> <li>• Mr Santhosh Notagar</li> </ul> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## UG STAFF COUNCIL

|                                                   |   |                                          |
|---------------------------------------------------|---|------------------------------------------|
| <b>Chairman</b>                                   | - | Rev.Dr Praveen Martis SJ                 |
| <b>Registrar &amp; Controller of Examinations</b> | - | Dr Alwyn DSa                             |
| <b>Directors</b>                                  | - | Dr Narayan Bhat                          |
|                                                   |   | Dr Denis Fernandes                       |
|                                                   |   | Dr Richard Gonsalves                     |
|                                                   |   | Dr Norbert Lobo                          |
|                                                   |   | Dr Loveena Lobo                          |
|                                                   |   | Dr Manohar Serrao                        |
| <b>Deans</b>                                      | - | Dr Rose Veera DSouza                     |
|                                                   |   | Mr Harsha Paul                           |
|                                                   |   | Dr Prakash Kamath                        |
|                                                   |   | Dr Ishwara Bhat                          |
|                                                   |   | Dr Suresh Poojary                        |
|                                                   |   | Dr Mamatha                               |
|                                                   |   | Dr Manuel Tauro                          |
|                                                   |   | Ms Arati Shanbhag                        |
|                                                   |   | Dr Ravindraswami                         |
|                                                   |   | Dr Ronald Nazareth (HOD Chemistry UG/PG) |
|                                                   |   | Dr Ratan T Mohunta                       |
| <b>Heads of the Departments</b>                   | - | Mr Chethan Shettigar                     |
|                                                   |   | Dr Mahalinga Bhat K                      |
|                                                   |   | Mr Lawrence J M Pinto                    |
|                                                   |   | Ms Shameena K A                          |
|                                                   |   | Mr Sreejesh P C                          |
|                                                   |   | Dr Jyothi Miranda                        |
|                                                   |   | Dr Charles V Furtado                     |
|                                                   |   | Dr Hemachandra                           |
|                                                   |   | Ms Priya Monteiro                        |
|                                                   |   | Ms Joan Rita O'Brien                     |
|                                                   |   | Dr Mukund Prabhu                         |
|                                                   |   | Dr Narayana Moolya                       |
|                                                   |   | Dr Rose Veera DSouza                     |
|                                                   |   | Dr Priya Shetty                          |
|                                                   |   | Mr Arun DSouza                           |
|                                                   |   | Dr Shalini Aiyappa                       |
|                                                   |   | Dr Deena DSouza                          |
|                                                   |   | Dr Shobha                                |
|                                                   |   | Dr Aruna Kalkur T                        |
|                                                   |   | Ms Prafulla                              |
|                                                   |   | Ms Shilpa Shetty                         |
|                                                   |   | Dr Zeena DSouza                          |
|                                                   |   | Ms Claret Pereira                        |
|                                                   |   | Dr Adarsha Gowda                         |
|                                                   |   | Dr Swetha Mangalath                      |
| <b>IQAC Co-ordinator</b>                          | - | Mr Sonal Lobo                            |
| <b>NAAC Co-ordinator</b>                          | - | Dr Jayaprakash Gowda                     |
| <b>Office Manager</b>                             | - | Ms Rita DCosta                           |
| <b>Librarian</b>                                  | - | Mr Udaya                                 |
| <b>Dean-Human Resources</b>                       | - | Dr Dinesh Nayak                          |
| <b>Dean-Extentsion Service</b>                    | - | Ms Jennifer Ida Mascarenhas              |
| <b>Dean-Placement</b>                             | - | Ms Flona Soans                           |
| <b>Dean-Public Relations</b>                      | - | Ms Shilpa DSouza                         |

| <b>PG STAFF COUNCIL</b>                                      |   |                                                                                                                                                                                                                                                                                         |
|--------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Chairman</b>                                              | - | Rev. Dr Praveen Martis SJ                                                                                                                                                                                                                                                               |
| <b>Registrar &amp; Controller of Examinations</b>            | - | Dr Alwyn DSA                                                                                                                                                                                                                                                                            |
| <b>Directors</b>                                             | - | Dr Narayan Bhat<br>Dr Denis Fernandes<br>Dr Richard Gonsalves<br>Dr Norbert Lobo<br>Dr Loveena Lobo<br>Rev. Dr Leo DSouza SJ<br>Dr Manohar Serrao                                                                                                                                       |
| <b>Deans</b>                                                 | - | Dr P P Sajimon<br>Dr Ishwara Bhat<br>Dr Suresh Poojary<br>Dr Mamatha<br>Dr Ronald Nazareth (HOD Chemistry UG/PG)<br>Dr Ratan T Mohunta                                                                                                                                                  |
| <b>Heads of the Departments</b>                              | - | Dr Chandra Shekhara Shetty<br>Dr Shwetha Rasquinha<br>Dr Melisa M Goveas<br>Dr Priya Shetty<br>Mr Joyan DSouza<br>Dr Lyned D Lasrado<br>Dr Shalini Aiyappa<br>Dr Shreelalitha Suvarna J<br>Ms Anupriya Shetty<br>Dr S N Raghavendra<br>Ms Jennifer Maria Quadras<br>Dr Swetha Mangalath |
| <b>IQAC Co-ordinator</b>                                     | - | Mr Sonal Lobo                                                                                                                                                                                                                                                                           |
| <b>NAAC Co-ordinator</b>                                     | - | Dr Jayaprakash Gowda                                                                                                                                                                                                                                                                    |
| <b>Research Co-ordinator (LAB)</b>                           | - | Dr Shashi Kiran                                                                                                                                                                                                                                                                         |
| <b>PG Office</b>                                             | - | Ms Marina Misquith                                                                                                                                                                                                                                                                      |
| <b>Librarian</b>                                             | - | Mr Udaya                                                                                                                                                                                                                                                                                |
| <b>Dean-Placement</b>                                        | - | Ms Flona Soans                                                                                                                                                                                                                                                                          |
| <b>Dean-Human Resources</b>                                  | - | Dr Dinesh Nayak                                                                                                                                                                                                                                                                         |
| <b>Dean-Extentsion Service</b>                               | - | Ms Jennifer Ida Mascarenhas                                                                                                                                                                                                                                                             |
| <b>Dean-Public Relations</b>                                 | - | Ms Shilpa DSouza                                                                                                                                                                                                                                                                        |
| * There will be a separate PG Staff Council for AIMIT Campus |   |                                                                                                                                                                                                                                                                                         |

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- Rev. Dr Praveen Martis SJ - **Chairperson**
- Mr Sonal Lobo - **Co-ordinator** and Member Secretary
- Dr Rachael N Mary - **Deputy Co-ordinator**
- Dr Rajani Suresh - Co-ordinator - AIMIT Campus
- Dr Alwyn D'Sa - Registrar & Controller of Examinations

### **External Expert Members**

- Mr Allen C A Pereira, Former Chairman and Managing Director, Bank of Maharashtra
- Dr Rio DSouza G L - Principal, St Joseph's Engineering College, Vamanjoor, Mangaluru
- Mr Gerard Peter Colaco - Partner, Colaco and Aranha, Mangaluru
- Dr Kishori Nayak K, Professor, Dept. of English, Mangalore University
- Mr Prakash Rao, Proprietor, Kalbavi Cashews, Mangalore

### **Members**

- Rev. Dr Melwyn Pinto SJ - Director AIMIT
- Fr Vincent Pinto SJ - Finance Officer
- Dr Denis Fernandes
- Dr Richard Gonsalves
- Dr Norbert Lobo
- Dr Suresh Poojary
- Dr Mamatha
- Dr Ishwara Bhat
- Dr Jayaprakash Gowda
- Dr Narayan Bhat
- Dr Loveena Lobo
- Ms Rita DCosta

### **NAAC CELL**

- Rev. Dr Praveen Martis SJ - **Chairperson**
- Dr Jayaprakash Gowda - **Co-ordinator**
- Dr Alwyn DSa
- Dr Denis Fernandes
- Mr Harsha Paul
- Dr Norbert Lobo
- Ms Kavitha
- Dr Shwetha Rasquinha
- Dr Rowena Wright
- Dr Rajani Suresh
- Dr Narayan Bhat
- Dr Richard Gonsalves
- Dr Suresh Poojary
- Dr Ronald Nazareth
- Ms Rita DCosta
- Dr Chandrashekar Shetty
- Mr Udaya

## **AQAR/NAAC - TECHNICAL TEAM**

### **Criterion 1**

Dr Shwetha Rasquinha  
Ms Claret Pereira

### **Criterion 2**

Dr Joyce Sabina Lobo  
Dr Shobha

### **Criterion 3**

Dr Lyned Lasrado  
Ms Arati Shanbhag

### **Criterion 4**

Dr Mamatha  
Ms Premalatha Shetty

### **Criterion 5**

Mr Ashok M Prasad  
Ms Jyothi Simav Vas

### **Criterion 6**

Dr Neelakanthan V K  
Dr Racheal N Mary

### **Criterion 7**

Dr Asha Abraham  
Dr Renita DSouza

### **Technical Team**

Mr Naveen Mascarenhas  
Dr Vaishali Rai M  
Mr Arjun Prakash  
Ms Archana Yashodhar  
Dr Ambarish C N  
Dr Roshan F DSouza  
Mr Joyan DSouza  
Mr Kiran Vati K

## **ANTI RAGGING & ANTI - DRUG ABUSE CELL**

### **• Dr Roshan Monteiro - Co-ordinator**

- |                        |                      |
|------------------------|----------------------|
| • Dr Narayan Bhat      | Xavier Block         |
| • Dr Denis Fernandes   | Arrupe Block         |
| • Dr Norbert Lobo      | Administrative Block |
| • Dr Richard Gonsalves | LCRI Block           |
| • Dr Loveena Lobo      | Maffei (IT) Block    |
| • Dr Manohar Serrao    | Evening Programmes   |

## **ACADEMIC FORMATION OF THE STAFF**

- |                                           |                      |
|-------------------------------------------|----------------------|
| • Dr Dinesh Nayak - <b>Convenor</b>       |                      |
| • Dr Loveena Lobo - <b>Asst. Convenor</b> | • Dr Manuel Tauro    |
| • Mr Harsha Paul                          | • Dr Ronald Nazareth |
| • Dr Rose Veera DSouza                    |                      |

## **CAMPUS MINISTRY**

(AICUF, CLC, Counselling, Retreats & Liturgical Services)

- Rev. Dr Praveen Martis SJ - **Principal**
- Fr Felix Victor SJ - **Co-ordinator & Campus Minister**
- Dr Anup Denzil Veigas - **Programme Co-ordinator**
- Dr Alwyn DSa
- Dr Roshan Monteiro
- Mr Alwin DSouza
- Ms Renita C Menezes
- Mr Manuel Souza
- Ms Saritha Crasta
- Dr Lyned Dafney Lasrado
- Mr Paul DSouza
- Dr Santhosh Goveas
- Ms Sharal Rodrigues
- Mr Sonal Steevan Lobo
- Mr Royal Praveen DSouza
- Dr Vinola Rodrigues
- Ms Sharon DSouza

## **CAMPUS PLACEMENT**

- Ms Flona Soans - **Dean**
- Ms Kavitha - **Co-ordinator**
- Dr Rose Veera DSouza
- Dr Prakash Kamath
- Ms Arati Shanbhag
- Mr Vishal Nayak
- Mr Harsha Paul
- Dr Manuel Tauro
- Dr Ravindra Swami K
- Dr Lyned Lasrado

## **CANTEEN COMMITTEE**

- Mr Shakin Raj - **Co-ordinator**
- Ms Vinola S Sequeira - **Asst Co-ordinator**

## **CAREER GUIDANCE**

- Dr Dinesh Nayak - **Co-ordinator**
- Dr Renita Maria DSouza
- Dr Caroleena Janefer
- Ms Arati Shanbhag
- Ms Jennifer Quadras
- Mr Edmund Frank
- Mr Royal Praveen DSouza
- Mr Sharath Kumar Shetty
- Dr Rita Crasta

## **CENTRE FOR EXTENSION SERVICES**

- Rev. Fr Melwin Joseph Pinto SJ - **Director**
- Ms Jennifer Ida Mascarenhas - **Dean**

## **CENTRE FOR SOCIAL CONCERN (CSC)**

- Ms Margaret Philomena Fernandes- **Co-ordinator** 9483460116

## **CENTRE FOR ENVIRONMENT CONCERN (CEC)**

- Ms Gopika Suvarna - **Co-ordinator** 7022129331
- Mr Arjun Mascarenhas - **Environment Officer** 8496004710



**LISTENING & LEARNING CENTRE (Extension of Dept of Psychology)**

- Rev. Fr Melwin Joseph Pinto SJ - **Director**
- Dr Shalini Aiyappa - **Co-ordinator**
- Ms Wilma Neetha Vaz

**COLLEGE CALENDAR & HAND BOOK**

- Dr Santhosh Wilson Goveas

**COLLEGE PROPECTUS**

- Mr Manuel Souza

**ONLINE ATTENDANCE**

- Mr Praveen N - **Co-ordinator**
- Ms Elvita Jean Castelino - Office

**COLLEGE MAGAZINE COMMITTEE**

- Dr Anup Denzil Veigas - **Chief Editor**
- Ms Rouchelle Tauro - **Asst Editor**
- Mr Vishal Nayak
  - Mr Manoj Dyson Fernandes
- Ms Bhavya Shetty
  - Mr Naveen Dalmeida
- Dr Sudha Kumari
  - Dr Dinesh Nayak
- Dr Melisa Goveas
  - Ms Sandhya U Sirsikar
- Dr Nilakanthan V K

**EC/CC ACTIVITIES**

- Mr Ashok Prasad - **Co-ordinator**
- Mr Arun DSouza - **Assistant Co-ordinator**
- All UG Directors, Deans and HODs

**ACTIVITIES OF CLASS GUIDES**

- Dr Narayan Moolya - **Co-ordinator**

**COORDINATORS FOR CAT/MAT COACHING CLASSES/  
PROFESSIONAL COURSES/ACCA/CIMA**

- Mr Akshith Kumar
- Mr Shakin Raj
- Ms Joyce Mascarenhas
- Mr Chethan Shettigar

**INTER-CLASS COMPETITIONS - UTSAV**

- Mr Shakin Raj - **Co-ordinator**

**COLLEGE FESTS**

- Dr Manual Tauro - **Co-ordinator**

## RESEARCH COMMITTEE

- Dr Suresh Poojary - **Dean of Research and Innovation**
- Dr Ratan T Mohantha - **Dean, Research Capacity Building**
- Dr Chandrashekar Shetty - **Research Co-ordinator, Science**
- Dr Vishanz Pinto - **Research Co-ordinator, Humanities**
- Dr Shashi Kiran Nivas
- Dr Rose Veera DSouza
- Rev. Dr Leo DSouza SJ
- Dr Shrilalitha Suvarna J
- Dr Asha Abraham
- Dr Richard Gonsalves
- Dr Roweena Wright
- Dr P P Sajimon
- Dr Santhosh Goveas
- Dr Ishwara Bhat S
- Dr Sylvia Rego
- Dr Raghavendra S N
- Rev. Dr Melwyn S Pinto SJ
- Dr Adarsha M H

## ENTERPRENEURSHIP & CONSULTANCY CELL (UG/PG)

- Dr Mamatha - **Dean**
- Dr Lyned Lasrado
- Ms Metilda Pais
- Dr Shalini Aiyappa
- Dr Joyce Lobo
- Ms Arati Shanbhag
- Dr Vidya DSouza
- Dr Caroleena Janefer
- Dr Ruban S
- Dr Rowena Wright
- Mr Sharath Shetty
- Dr P P Sajimon
- Dr Hemalatha
- Dr Raghavendra S N
- Dr Asha Abraham

## DEPARTMENT OF RELIGION AND SOCIETY

- Fr Felix Victor SJ - **Co-ordinator** : Theology & Value Education
- Mr Harsha Paul - **Coordinator** : Studies in Environment
- Dr Rose Veera DSouza - **Co-ordinator** : Studies in Human Rights & Constitution
- Dr Shalini Aiyappa - **Co-ordinator** : Studies in Gender Equity

## **COORDINATORS FOR SAHAAYA**

- Ms Jennifer Ida Mascarenhas - **Chief Co-ordinator**  
**Centre For Social Concern (CSC)**
- Mr Manuel Souza & Ms Ashitha Jane Pinto - **Co-ordinators**  
**Centre For Environmental Concern (CEC)**
- Dr Sana Sheikh & Mr Glavin Rodrigues - **Co-ordinators**  
**Centre For Cultural Concern (CCC-1)**
- Ms Bharathi & Ms Sonal DSouza - **Co-ordinators**  
**Centre For Civic Concern (CCC-2)**
- Mr Alwin DSouza & Ms Vinola Sequeira - **Co-ordinators**

## **EQUAL OPPORTUNITY CELL**

- Dr Shwetha Rasquinha - **Co-ordinator**
- Dr Deena DSouza
- Ms Shilpa B
- Mr Alwin DSouza
- Dr Lyned Dafney Lasrado
- Dr Caroleena Janefer
- Ms Sharon DSouza

## **RESEARCH JOURNALS**

- Dr P P Sajimon - Editor, *Alshodhana*
- Dr Loveena Lobo - Editor, *Deeksha*
- Rev. Dr Oswald Mascarenhas SJ - Editor, Aloysius Journal  
of Management and Research
- Rev. Dr Melwyn S Pinto SJ - Editor, *Amar Konkani*

## **ELECTION COMMISSION**

- Dr Manuel Tauro - **Chief Election Commissioner**
- Dr Jayaprakash Gowda - **Asst Election Commissioner**

## **GRIEVANCE CELL - GENERAL**

- Ma Jenifer Ida Mascarenhas - **Co-ordinator**
- Dr Rose Veera DSouza
- Dr Shobha
- Dr Ruban S
- Dr Aruna Kalkur T
- Ms Arati Shanbhag

### **MENTORS FOR NON-KARNATAKA STUDENTS**

- Mr Manuel Souza - **Co-ordinator**
- Dr Nilakanthan V K
- Ms Maria Shaila DSouza
- Ms Jyothi Vaz
- Dr Jiji George

### **OVERSEAS/INTERNATIONAL STUDENTS**

- Dr Renita DSouza - **Mentor & Co-ordinator**
- Mr Reji John - **Asst. Co-ordinator**

### **OBSERVATORY (AL-SOLORIUM)**

- Dr Chandrashekar Shetty - **Co-ordinator**
- Mr Shawn DSouza
- Mr Harshith B
- Dr Prakash Kamath

### **INTERNAL COMMITTEE (IC)**

- Dr Zeena DSouza - **Chairperson**
- Dr Mauel Tauro
- Dr Asha Abraham
- Ms Rita DCosta
- Mr Udaya
- Ms Merlyn Martis - External Member (DEEDS - NGO)
- Students' Council President - UG
- Postgraduate Representative
- Mr Thomas Mathew - Research Scholar, Dept of English

### **STAFF GRIEVANCE CELL**

- Dr Narayan Bhat - **Co-ordinator**
- Dr Loveena Lobo

### **STUDENT GRIEVANCE CELL**

- Dr Shwetha Rasquinha - **Co-ordinator**
- Dr Roshan Monteiro - **Assistant Co-ordinator**
- Dr Aruna Kalkur T
- Ms Jennifer M Quadras

### **LADIES WELFARE OFFICERS**

- Ms Claret Pereira - **Co-ordinator**
- Dr Rachael Natasha Mary
- Ms Priya Monteiro
- Dr Aruna Kalkur T
- Dr Priya Shetty
- Ms Laveen Crasta
- Ms Prafulla
- Ms Suchithra
- Ms Jenessa Cinora DSouza
- Dr Vinola Rodrigues

### **STUDENTS' COUNCIL**

- Dr Anup Denzil Veigas - **Director**
- Ms Binni Chan - **Asst Director**
- Mr Paul DSouza
- Ms Sonal DSouza
- Mr Alwyn Misquith
- Ms Premalatha Shetty

### **TIME TABLE**

- Dr Narayan Moolya - **Co-ordinator**
- Dr Aruna Kalkur T - **Asst Co-ordinator**
- Mr Hariprasad Shetty
- Mr Santhosh Notagar
- Ms Severine Pinto
- Ms Sherley Andrade
- Ms Sharol S Rodrigues
- Ms Binni Chan
- Dr Renita Maria DSouza
- Dr Joyce Lobo
- Ms Priya George
- Ms Sharoon C DSouza
- Ms Ruth Samantha Almeida
- Ms Felicia Marties

### **WOMEN'S FORUM**

- Dr Renita Maria DSouza - **Co-ordinator**
- Ms Roicy Rekha Braggs
- Ms Helma Rodrigues
- Dr Divya Shetty
- Ms Niveditha

### **CERTIFICATE COURSES**

- Dr Prakash Kamath - **Co-ordinator**
- Ms Vanaja A
- Mr Shawn DSouza
- Dr Mukund Prabhu
- Dr Shalini Aiyappa
- Mr Royal DSouza
- Dr Vidya DSouza

### **COLLEGE WITH POTENTIAL FOR EXCELLENCE (CPE)**

- Mr Sonal Lobo - **Co-ordinator**
- Dr Denis Fernandes
- Dr Ronald Nazareth

### **STAR COLLEGE SCHEME**

- Dr Ronald Nazareth - **Co-ordinator**

### **UGC STRIDE SCHEME**

- Dr Alwyn DSa - **Co-ordinator**

### **SEMINARS/ CONFERENCES**

- Dr Ronald Nazareth - **Co-ordinator**

### **UGC PARAMARSH SCHEME**

- Dr Ronald Nazareth - Dean Foreign Collaboration Cell, St Aloysius College (Autonomous) - Proposed accreditation ambassador
- Mr Walter DSouza - Former Chairperson of FIEO (Federation of Indian Export Organisations) - Proposed Expert Member
- Mr Jeevan Saldanha - Former President, Kanara Chamber of Commerce - Proposed Expert Member
- Dr Praveen Martis SJ - Principal, St Aloysius College (Autonomous)
- Fr Vincent Vinto SJ- Finance Officer, St Aloysius College (Autonomous)
- Dr Jayaprakash Gowda - NAAC Coordinator, St Aloysius College (Autonomous)
- Mr Sonal Lobo - IQAC Coordinator, St Aloysius College (Autonomous)

### **COLLEGE LEVEL ACADEMIC INTEGRITY PANEL(CAIP)**

- Rev. Dr Praveen Martis SJ - **Chairperson**
- Dr Suresh Poojary - **Organising Secretary**
- Dr Alwyn DSA
- Dr Denis Fernandes
- Dr Ronald Nazareth
- Dr Lyned Dafny Lasrado
- Dr Abbokar Siddiq
- Dr Ruban S
- Mr Udaya
- Mr Sachin

**OFFICE OF THE REGISTRAR / CONTROLLER OF EXAMINATIONS****0824-4117703**

- **Dr Alwyn DSa - Registrar & Controller of Examinations** 9834216802  
registrar@staloyisus.edu.in, alwy6569@gmail.com
- **Dr Santhosh Goveas - Chief Superintendent of Examinations (UG/PG)** 9448724682
- Ms Nirmala Pinto, B.Com., Clerk      ● Ms Janet Sushma, BA., Clerk
- Ms Veena Lobo, Clerk      ● Ms Shwetha R Pinto, B.Com., Clerk
- Ms Venita R. Rodrigues, Clerk      ● Ms Josline I DCosta, Clerk
- Ms Daisy Diana Lobo, Clerk      ● Mr Sudhakara, Office Assistant

**EXAMINATION REFORMS / GRIEVANCE COMMITTEE 2022-23 (UG/PG)**

- **Dr Alwyn DSa – Chairman**
- **Dr Santhosh Goveas - Chief Superintendent of Examinations (UG/PG)**
- **Fr Felix Victor SJ - Chairman, Malpractice Enquiry Committee**
- Ms Vanaja A - Chief Examination Co-ordinator
- Dr Ashwini - Asst. Co-ordinator
- Mr Shakin Raj - Asst. Co-ordinator
- Dr Ambarish - Chief Examination Co-ordinator (PG)
- Mr Vishal Nayak - Asst. Co-ordinator (PG)
- Dr Renita M DSouza - Chief Co-ordinator - Central Valuation
- Ms Renita Menezes - Co-ordinator-Examination Coding & Tabulation
- Ms Annapoorna Shetty - Chief Examination Co-ordinator (AIMIT)
- Dr Dhananjaya K - Asst. Co-ordinator (AIMIT)

} UG

Dr Shobha, Dr Rachael N, Dr John Deepak DSouza, Mr Ashok Prasad,  
Dr Jerald DSilva, Dr Sana Sheikh, Dr Joyce Lobo, Mr Sharath, Mr Suresh  
Peters, Mr Denis Rebello, Ms Nirmala Pinto

**EXAMINATION CO-ORDINATORS (UG)**

- Ms Vanaja A - **Chief Examination Co-ordinator**
- Dr Ashwini - **Asst. Co-ordinator**
- Mr Shakin Raj - **Asst. Co-ordinator**

**EXAMINATION CO-ORDINATORS (PG)**

- Dr Ambarish - **Chief Examination Co-ordinator**
- Mr Vishal Nayak - **Asst. Co-ordinator**

**EXAMINATION CO-ORDINATORS (AIMIT)**

- Ms Annapoorna Shetty - **Chief Examination Co-ordinator**
- Dr Dhananjaya K - **Asst. Co-ordinator**

**CENTRAL VALUATION (UG)**

- Dr Renita Maria DSouza- **Chief Co-ordinator**
- Ms Sharon DSouza - **Asst Co-ordinator**

**EXAMINATION VIGILANCE SQUAD****(UG)**

- Ms Binni Chan
- Mr Praveen N
- Mr Akshith Kumar
- Dr Vaishali Rai

**(PG)**

- Dr Jiji George
- Dr Prithwi M

**AIMIT**

- Dr Rajani Suresh
- Dr Ruban S

**MALPRACTICE ENQUIRY COMMITTEE (UG/PG)**

- Fr Felix Victor SJ - **Chairman**
- Dr Charles V Furtado
- Dr Ishwara Bhat
- Ms Niveditha
- Ms Maria Shaila DSouza
- Ms Anupriya Shetty
- Dr Santhosh B
- Ms Shilpa Shetty
- Ms Kavitha B
- Ms Vidya Kumari
- Dr Caroleena Janefer
- Ms Divya Periera

**CO-ORDINATORS OF PRACTICAL EXAMINATIONS (UG/PG)**

- Dr Roshan DSouza & Ms Akshitha R Amin (UG)
- Ms Anushree Raj & Mr Roshan Suvaris (AIMIT)

**EXAMINATION CODING & TABULATION (UG/PG)**

- Ms Renita Menezes & Ms Felicia Martis (UG)
- Ms Vanitha T & Mr Ravi Kudtarkr (AIMIT)



## Co-Curricular Associations (UG)

| No | Associations           | Presidents 2021 -22                                                                              | Department                                     |
|----|------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------------|
| 1  | Bio-Science Unit-1     | Ms Valina Jenisha Dalmeida<br>Dr Renita Maria DSouza<br>Mr Sreejesh PC                           | Biochemistry<br>Biotechnology<br>Biotechnology |
|    | Bio-Science Unit-2     | Dr Sana Sheikh<br>Dr Vaishali Rai M<br>Ms Shameena KA                                            | Botany<br>Microbiology<br>Biochemistry         |
| 2  | Al - Lure<br>(2 Units) | Ms Ruth Samantha Almeida<br>Ms Joyce Muriel Mascarenhas<br>Dr Swathi Bhat P                      | Commerce<br>Commerce<br>Commerce               |
| 3  | Astro Club             | Mr Harshith B<br>Ms Reema Krishna Jalihal                                                        | Physics<br>BCA                                 |
| 4  | Commerce<br>(2 Units)  | Ms Renita Aranha<br>Ms Deshel Fernandes<br>Ms Poojari Nisha Gopal<br>Ms Sharol Savitha Rodrigues | Commerce<br>Commerce<br>Commerce<br>Commerce   |
| 5  | Computer Animation     | Mr Sagar Shetty<br>Mr Santhosh Notagar<br>Mr Royal P DSouza                                      | BCA<br>BCA<br>BCA                              |
| 6  | Electronics Club       | Mr Shawn Ajay DSouza<br>Dr Nirmala Maria DSouza                                                  | Physics<br>Physics                             |
| 7  | Hindi Sangha           | Ms Roicy R Braggs<br>Dr Shafiya Farhin                                                           | Hindi<br>Hindi                                 |
| 8  | Hopkin's Literary Club | Mr Manuel Souza<br>Ms Aparna V Elayath                                                           | English<br>English                             |
| 9  | Humanities             | Ms Savitha DSouza<br>Ms Anita Sharon Joshua                                                      | Sociology<br>Psychology                        |
| 10 | IT Club                | Ms Renita C Menezes<br>Ms Premalatha Shetty                                                      | BCA<br>BCA                                     |

|    |                             |                                                                                                |                                             |
|----|-----------------------------|------------------------------------------------------------------------------------------------|---------------------------------------------|
| 11 | Kannada Sangha              | Dr Sudha Kumari<br>Ms Vinaya Durga M                                                           | Kannada<br>BCA                              |
| 12 | Konkani Sangha<br>(2 Units) | Ms Flora Castelino<br>Ms Severine Pinto<br>Ms Rishal Disha DSouza<br>Ms Divya Deepthi Monteiro | Konkani<br>English<br>Commerce<br>Chemistry |
| 13 | Management<br>(2 Units)     | Ms Ashitha J Pinto<br>Ms Ann Varghese<br>Ms Maina Melaniya DSouza<br>Ms Binni Chan             | BBA<br>BBA<br>BBA<br>BBA                    |
| 14 | Math Forum                  | Ms Rollin Vaz<br>Ms Tinu John                                                                  | Mathematics<br>Mathematics                  |
| 15 | Nature Club                 | Ms Savia DSouza<br>Ms Michelle S Rodrigues                                                     | Zoology<br>Zoology                          |
| 16 | Wikipedia<br>(Kannada/Tulu) | Dr Vishwanatha Badikana<br>Ms Bharathi                                                         | Kannada<br>Commerce                         |
|    |                             |                                                                                                |                                             |

## Extra Curricular Associations (UG)

| No | Associations               | Presidents                                                                                             | Department                                      |
|----|----------------------------|--------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1  | AICUF                      | Dr Anup Denzil Veigas<br>Ms Vinola Sandra Sequeira<br>Ms Melvita Leema Baretto<br>Ms Vinita Deepa Lobo | English<br>Economics<br>Mathematics<br>Commerce |
| 2  | Al-Care                    | Mr Wilson Fernandes<br>Mr Biddappa M A                                                                 | English<br>English                              |
| 3  | Al-Fine Arts<br>(2 Units)  | Ms Vidya Kumari<br>Ms Rakshitha K<br>Ms Saritha Crasta                                                 | BCA<br>Mathematics<br>Commerce                  |
| 4  | Al-Madhyam<br>(2 Units)    | Ms Bhavya Shetty<br>Ms Ashwini<br>Ms Ranjitha<br>Ms Purobi Avinash                                     | Journalism<br>Journalism<br>Chemistry<br>Hindi  |
| 5  | CLC                        | Dr Laveena Precilla DSouza<br>Ms Daya Mary Varghese                                                    | Chemistry<br>Counsellor                         |
| 6  | Dance<br>(2 Units)         | Ms Ashritha Crasta<br>Ms Sandhya U Sirsikar<br>Ms Sahana<br>Ms Sonal Caren DSouza                      | BBA<br>Hindi<br>Chemistry<br>Statistics         |
| 7  | Dramatics<br>(2 Units)     | Mr Christopher DSouza<br>Ms Sweedal DSouza<br>Ms Meghana A<br>Ms Amritha C                             | Kannada<br>Counsellor<br>Chemistry<br>English   |
| 8  | Ecology Club               | Mr Kiran Vati K<br>Ms Shilpa B                                                                         | Zoology<br>Botany                               |
| 9  | Forum-The Speakers<br>Club | Mr Manoj Dyson Fernandes<br>Ms Crystal Vivita Menezes                                                  | BBA<br>Chemistry                                |
| 10 | Harmony                    | Ms Felicia Roza Martis<br>Ms Deepa Vasanth                                                             | Statistics<br>Chemistry                         |
| 11 | Human Rights               | Ms Maria Shaila DSouza<br>Dr Joyce Sabina Lobo                                                         | Political science<br>Political science          |
| 12 | Music<br>(2 Units)         | Dr Florin Shelomith Soans<br>Ms Smitha D K<br>Ms Amritha O<br>Ms Anvitha Jain                          | Economics<br>Commerce<br>Physics<br>Statistics  |

|    |                           |                                                                                               |                                                 |
|----|---------------------------|-----------------------------------------------------------------------------------------------|-------------------------------------------------|
| 13 | Quiz<br>(2 Units)         | Mr Praveen N<br>Dr Caroleena Janefer<br>Dr Ashwini<br>Ms Achala Nagesh                        | BCA<br>Commerce<br>Chemistry<br>BCA             |
| 14 | Rotaract Club             | Mr Arjun Prakash<br>Mr Avinash N                                                              | Commerce<br>Economics                           |
| 15 | Sahodaya<br>(2 Units)     | Dr Roshan F DSouza<br>Ms Rouchelle Tauro<br>Ms Anisha Jean Mathias<br>Mr Arwin Sandesh DSouza | Chemistry<br>English<br>Mathematics<br>Commerce |
| 16 | World Youth<br>Parliament | Ms Priya George A<br>Ms Sharoon DSouza                                                        | BCA<br>Commerce                                 |
| 17 | Tulu Koota                | Ms Akshitha R Amin<br>Ms Suchitra                                                             | Botany<br>Commerce                              |

### Statutory Associations (UG)

| No | Associations                 | Presidents                                                                             | Department                                   |
|----|------------------------------|----------------------------------------------------------------------------------------|----------------------------------------------|
| 1  | Heritage Club                | Ms Rashmi<br>Dr Mona J Mendonca                                                        | BCA<br>History                               |
| 2  | NCC Army Wing                | Cpt Shakin Raj                                                                         | Commerce                                     |
| 3  | NCC Navy Wing                | Lt Hariprasad Shetty                                                                   | Zoology                                      |
| 4  | NCC Air Wing                 | F/O Alwyn Misquith                                                                     | Economics                                    |
| 5  | NSS<br>(2 Units)             | Mr Alwin DSouza<br>Ms Preema V Tauro<br>Ms Carrel Sharel Pereira<br>Mr Ayush G Kottary | Political Science<br>BBA<br>Economics<br>BBA |
| 6  | Rangers                      | Ms Helma Rodrigues                                                                     | Commerce                                     |
| 7  | Rovers                       | Mr Akshith Kumar<br>Dr Adarsha Gowda                                                   | Commerce<br>Food Science                     |
| 8  | Youth Red Cross<br>(2 Units) | Mr Reji John<br>Mr Mahabubali A Nadaf<br>Ms Kavitha B<br>Ms Sherely V Andrade          | Economics<br>Hindi<br>Economics<br>BCA       |

**Coordinator for CC/EC activities:**

**Mr Ashok M Prasad (BCA) and Mr Arun DSouza (Phy. Edu)**

#### **Note:**

- Presidents are given detailed guidelines regarding activities and awarding marks.

- Marks are awarded at three Levels – Level A, Level B & Level C. **If there is no adequate attendance at Level A, marks under Level B & Level C will not be awarded.**
- No Attendance or Marks can be claimed without furnishing a Valid Certificate of representing the College. (A maximum of two representations in a semester are permitted during EC/CC Activities).

## ASSOCIATIONS (PG)

| Name of the Association    | Faculty Incharge     | Department                  |
|----------------------------|----------------------|-----------------------------|
| Film Club                  | Ms Devishree Shetty  | Journalism & Comm.          |
| CHIMERA                    | Dr Santhosh          | Biotechnology               |
| Human Wellness Forum       | Dr Roshan Monteiro   | MSW                         |
| Kirana - The CD Forum      | Dr Gerald DSilva     | MSW                         |
| Al-Empower-HR Forum        | Dr Prithwi M         | MSW                         |
| Bionex                     | Dr Pallavi Baliga    | Biochemistry                |
| Lit-o-Sphere               | Mr Naveen K Dalmeida | English                     |
| Phoenix                    | Dr Shilpa T H        | Physics                     |
| Matrix                     | Ms Apoorva Shetty    | Mathematics                 |
| Alchemy                    | Dr Akshatha R Salian | Chemistry                   |
| Freshco                    | Mr Roysten Dias      | Food Science                |
| Amartha                    | Mr Olwin DSouza      | Economics                   |
| SAACMAC                    | Mr Mohammad Thauseef | M.Com                       |
| Finanza                    | Ms Joyline J Correa  | M.Com (Finance & Analytics) |
| Corporate Psychology Forum | Ms Wilma Neetha Vaz  | M.Sc Corp.Psychology        |

|              |                         |                                   |
|--------------|-------------------------|-----------------------------------|
| Elixir       | Dr Rakesh Kumar         | MCA                               |
| Magister     | Ms Suchetha Vijayakumar | MSc. Soft. Tech.                  |
| FRIS Forum   | Dr Ruban S              | Faculty Research                  |
| SIG<br>Group | Ms Manimozhi R          | Special Interest<br>on Technology |
| Markarios    | Ms Harinakshi           | MBA                               |

### Block Directors Email ID

**Admin Block** - directoradminblock@stalloysius.edu.in

**Xavier Block** - directorxavierblock@stalloysius.edu.in

**Arrupe Block** - directorarrupeblock@stalloysius.edu.in

**LCRI Block** - directorlcriblock@stalloysius.edu.in

**Maffei Block** - directormaffei@stalloysius.edu.in

## CLASS GUIDES (UG)

|                                               |                            |
|-----------------------------------------------|----------------------------|
| I BA (Political Science)                      | Dr Rose Veera DSouza       |
| I BA (Economics)                              | Mr Alwyn Misquith          |
| I BA (Psychology)                             | Dr Shalini Aiyappa         |
| I BA (Com.Animation, Social Work & Kan. Maj.) | Dr Dinesh Nayak            |
| II BA A                                       | Dr Joyce S Lobo            |
| II BA B                                       | Ms Joan Rita Obrien        |
| II BA C                                       | Mr Manuel Souza            |
| IIIBA (Economics)                             | Mr Reji John               |
| IIIBA (Psychology)                            | Ms Bhavya Shetty           |
| IIIBA (Computer Animation)                    | Mr Santhosh Notagar        |
| I B.Com (A)                                   | Dr Florin S Soans          |
| I B.Com (B)                                   | Mr Akshith Kumar           |
| I B.Com (C)                                   | Mr Sharoon C DSouza        |
| I B.Com (D)                                   | Ms Deshel L Fernandes      |
| I B.Com (E)                                   | Ms Carrel S Pereira        |
| I B.Com (F) ACCA                              | Ms Vinita Deepa Lobo       |
| I B.Com (G) ACCA                              | Mr Arwin Sandesh DSouza    |
| I B.Com (H) CA                                | Dr Anup Veigas             |
| I B.Com (I) Apprenticeship                    | Mr Arjun Prakash           |
| I B.Com (J) Evening Programme                 | Mr Paul DSouza             |
| II B.Com (A)                                  | Ms Poojari Nisha Gopal     |
| II B.Com (B)                                  | Ms Sharol S Rodrigues      |
| II B.Com (C)                                  | Ms Rishal DSouza           |
| II B.Com (D)                                  | Ms Helma Preethi Rodrigues |
| II B.Com (E)                                  | Ms Smitha DK               |
| II B.Com (F)                                  | Ms Sarita Crasta           |
| II B.Com (G) ACCA                             | Ms Joyce Mascarenhas       |
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| <b>Ms Anushree Raj</b> , Asst Professor & <b>Co-ordinator</b> | 8296826667                   |
| MCA, Ph.D. (Pursuing)                                         | anushreeraj@staloysius.ac.in |
| <b>Dr Hemalatha N</b> , Associate Professor                   | 9495870533                   |
| MCA, PGDCA, MBA, Ph.D.                                        | hemalatha@staloysius.ac.in   |
| <b>Mr Lanwin Lobo</b> Adjunct Faculty - Industry              | 9886810841                   |
| M.Sc. (Bio Informatics)                                       | lanwin@staloysius.ac.in      |

### ADMINISTRATIVE STAFF

|                                                     |                                  |
|-----------------------------------------------------|----------------------------------|
| <b>Mr John Correa</b> , <b>Office Manager</b>       | 7349710075                       |
| MA, MBA                                             | manager@staloysius.ac.in         |
| <b>Ms Anitha Pinto</b> , Finance Manager            | 9964027297                       |
| B.Com                                               | anithapinto@staloysius.ac.in     |
| <b>Ms Krishna A V</b> , Placement Officer           | 8296302062                       |
| MBA                                                 | aimitpalcements@staloysius.ac.in |
| <b>Ms Usha S</b> , Office Assistant                 | 9449237686                       |
| B.Com, MCA                                          | usha@staloysius.ac.in            |
| <b>Mr Lancy Pinto</b> , Maintenance Officer         | 9449894174                       |
| B.Com                                               | lancypinto@staloysius.ac.in      |
| <b>Ms Jean C Alvares</b> , Office Assistant         | 9916082112                       |
| M.Com                                               | jeanalvares@staloysius.ac.in     |
| <b>Ms Jyothi Veigas</b> , Office Assistant          | 8105498371                       |
| B.Com                                               | jyothiveigas@staloysius.ac.in    |
| <b>Ms Sowmya M</b> , Assistant System Administrator | 9740208640                       |
| BA                                                  | sowmya@staloysius.ac.in          |

## LIBRARYSTAFF

|                               |                               |
|-------------------------------|-------------------------------|
| Mr Praveen DSouza, Librarian  | 9916807648                    |
| M.Com., MLISc                 | praveen@staloysius.ac.in      |
| Ms Mamatha, Library Asst.     | 9164562661                    |
| B.Com., MLISc                 | mamathasunilkottari@gmail.com |
| Ms Divya B., Library Asst.    | 8722369324                    |
| DLISc, DCA                    | divyalok05@gmail.com          |
| Ms Shwetha M., Library Asst.  | 9741064876                    |
| B.Com., DLISc                 | mshwetha09@gmail.com          |
| Ms Divya K., Library Asst.    | 8970221139                    |
| DLISc                         | divyak632@gmail.com           |
| Mr Sunil Crasta, Clerk        | 7259470667                    |
| M.Com.                        | sunil.crasta1986@gmail.com    |
| Mr Joy Kishore DSouza, Clerk  | 8139803015                    |
| BCA                           | kishored911@gmail.com         |
| Ms Veena Colaco, Office Asst. | 8105662723                    |
| MBA                           | veenacolaco@staloysius.ac.in  |

## TECHNICALSTAFF

|                                                        |                           |
|--------------------------------------------------------|---------------------------|
| Mr Mohandas, System Administrator                      | 9448572037                |
| BCA                                                    | mohandas@staloysius.ac.in |
| Mr Roshan Kiran DSouza, Asst. for System Administrator | 8861257737                |
| Mr Prasad, Electrician                                 | 9844049292                |
| Mr Roshan D'Silva, Technician cum Driver               | 9900771236                |
| Mr Venugopal D.E., Electrician                         | 9945852947                |
| Mr Yashawanth, Plumbing / Asst. Electrician            | 9945554872                |
| Mr Keshav Poojari, Bus Driver                          | 9008385596                |

### MAINTENANCE STAFF

|                                     |            |
|-------------------------------------|------------|
| Ms Nalini, Sweeper                  | 9972771378 |
| Mr Roshan Ferrao, Attender          | 9741854709 |
| Mr Arun Pinto, Attender             | 9743254851 |
| Mr Kaviraj, Attender                | 9481140707 |
| Mr Harish, Attender                 | 8050124054 |
| Ms Rekha DSouza, Sweeper            | 8147549747 |
| Ms Sunitha DSouza, Sweeper          | 9741885204 |
| Ms Cicilia Lewis, Sweeper           | 9742976041 |
| Ms Philomena DSouza, Sweeper        | 9945489983 |
| Ms Sunitha Prabhakar, Sweeper       | 9164651018 |
| Ms Clara Rodrigues, Sweeper         | 9901142038 |
| Ms Jyothi DSouza, Sweeper           | 9741162339 |
| Mr Chandrahas Shetty, Farm Attender | 9945769683 |
| Ms Padmavathi, Farm Labourer        | 8792336978 |
| Ms Suma Achari, Farm Labourer       | 9901563244 |
| Mr Dewan Habaram, Farm Worker       | 9901563244 |

### AIMIT HOSTEL

|                                     |            |
|-------------------------------------|------------|
| Fr Dr Melwyn S Pinto SJ, Director   | 8861758170 |
| Sr Lizy Thomas, Hostel Warden       | 9381182672 |
| Fr Joel Fernandes SJ, Sub Warden    | 8792508138 |
| Fr Alwyn Ronald D'Souza, Sub Warden | 7760730732 |

### AIMIT FOOD COURT

|                                         |            |
|-----------------------------------------|------------|
| Mr Roshan E D'Souza, Food Court Manager | 9620431884 |
| Mr Vishal Mervin Monteiro, Clerk        | 8618403047 |
| Mr Prashanth Poojary, Head Cook         | 8971265081 |
| Mr Anand Raj, House Keeping             | 6360385245 |
| Mr Divakar Poojary, Helper              | 9740608479 |
| Ms B Deekamma, House Keeping            | 8970914272 |
| Ms Kaha Soren, House Keeping            |            |
| Mr Umesh, Helper                        | 9071201231 |



| ODD SEMESTER TIME TABLE |            |             |             |                      |                    |           |           |           |  |
|-------------------------|------------|-------------|-------------|----------------------|--------------------|-----------|-----------|-----------|--|
| Days                    | 9.00- 9.55 | 10.00-10.55 | 11.00-11.55 | 11.55-12.55<br>Lunch | 1.00-1.55          | 2.00-2.55 | 3.00-3.55 | 4.00-4.55 |  |
| Monday                  |            |             |             |                      |                    |           |           |           |  |
| Tuesday                 |            |             |             |                      |                    |           |           |           |  |
| Wednesday               |            |             |             |                      |                    |           |           |           |  |
| Thursday                |            |             |             |                      |                    |           |           |           |  |
|                         | 9.00- 9.55 | 10.00-10.55 | 11.00-11.55 | 11.55-12.55          | 1.00-1.55<br>Lunch | 2.00-2.55 | 3.00-3.55 | 4.00-4.55 |  |
| Friday                  |            |             |             |                      |                    |           |           |           |  |
|                         | 9.00- 9.55 | 10.00-10.55 | 11.00-11.55 | 12.00-12.50          |                    |           |           |           |  |
| Saturday                |            |             |             |                      |                    |           |           |           |  |

## EVEN SEMESTER TIME TABLE

| <b>Days</b>      | 9.00- 9.55 | 10.00-10.55 | 11.00-11.55 | 11.55-12.55<br><b>Lunch</b> | 1.00-1.55                 | 2.00-2.55 | 3.00-3.55 | 4.00-4.55 |
|------------------|------------|-------------|-------------|-----------------------------|---------------------------|-----------|-----------|-----------|
| <b>Monday</b>    |            |             |             |                             |                           |           |           |           |
| <b>Tuesday</b>   |            |             |             |                             |                           |           |           |           |
| <b>Wednesday</b> |            |             |             |                             |                           |           |           |           |
| <b>Thursday</b>  |            |             |             |                             |                           |           |           |           |
|                  | 9.00- 9.55 | 10.00-10.55 | 11.00-11.55 | 11.55-12.55                 | 1.00-1.55<br><b>Lunch</b> | 2.00-2.55 | 3.00-3.55 | 4.00-4.55 |
| <b>Friday</b>    |            |             |             |                             |                           |           |           |           |
|                  | 9.00- 9.55 | 10.00-10.55 | 11.00-11.55 | 12.00-12.50                 |                           |           |           |           |
| <b>Saturday</b>  |            |             |             |                             |                           |           |           |           |

| RECORD OF ABSENCE                                             |          |   |   |   |    |   |   |   |        |                                               |                                       |
|---------------------------------------------------------------|----------|---|---|---|----|---|---|---|--------|-----------------------------------------------|---------------------------------------|
| NAME : ..... CLASS : ..... REG. NO : .....                    |          |   |   |   |    |   |   |   |        |                                               |                                       |
| SPECIMEN SIGNATURES : Father ..... Mother..... Guardian ..... |          |   |   |   |    |   |   |   |        |                                               |                                       |
| Date of Absence                                               | SESSIONS |   |   |   |    |   |   |   | REASON | Signature of Parent/<br>Guardian<br>with date | Signature of Class Guide<br>with date |
|                                                               | AM       |   |   |   | PM |   |   |   |        |                                               |                                       |
|                                                               | 1        | 2 | 3 | 4 | 5  | 6 | 7 | 8 |        |                                               |                                       |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                       |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                       |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                       |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                       |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                       |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                       |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                       |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                       |

| RECORD OF ABSENCE                                             |          |   |   |   |    |   |   |   |        |                                               |                                          |
|---------------------------------------------------------------|----------|---|---|---|----|---|---|---|--------|-----------------------------------------------|------------------------------------------|
| NAME : ..... CLASS : ..... REG. NO. ....                      |          |   |   |   |    |   |   |   |        |                                               |                                          |
| SPECIMEN SIGNATURES : Father ..... Mother..... Guardian ..... |          |   |   |   |    |   |   |   |        |                                               |                                          |
| Date of Absence                                               | SESSIONS |   |   |   |    |   |   |   | REASON | Signature of Parent/<br>Guardian<br>with date | Signature of<br>Class Guide<br>with date |
|                                                               | AM       |   |   |   | PM |   |   |   |        |                                               |                                          |
|                                                               | 1        | 2 | 3 | 4 | 5  | 6 | 7 | 8 |        |                                               |                                          |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                          |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                          |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                          |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                          |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                          |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                          |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                          |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                          |
|                                                               |          |   |   |   |    |   |   |   |        |                                               |                                          |
| Initial of the lecturer concerned                             |          |   |   |   |    |   |   |   |        |                                               |                                          |

| RECORD OF ABSENCE                  |          |   |   |               |    |   |   |                 |        |                                               |                                       |
|------------------------------------|----------|---|---|---------------|----|---|---|-----------------|--------|-----------------------------------------------|---------------------------------------|
| NAME : .....                       |          |   |   | CLASS : ..... |    |   |   | REG. NO : ..... |        |                                               |                                       |
| SPECIMEN SIGNATURES : Father ..... |          |   |   | Mother.....   |    |   |   | Guardian .....  |        |                                               |                                       |
| Date of Absence                    | SESSIONS |   |   |               |    |   |   |                 | REASON | Signature of Parent/<br>Guardian<br>with date | Signature of Class Guide<br>with date |
|                                    | AM       |   |   |               | PM |   |   |                 |        |                                               |                                       |
|                                    | 1        | 2 | 3 | 4             | 5  | 6 | 7 | 8               |        |                                               |                                       |
|                                    |          |   |   |               |    |   |   |                 |        |                                               |                                       |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                 |        |                                               |                                       |
|                                    |          |   |   |               |    |   |   |                 |        |                                               |                                       |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                 |        |                                               |                                       |
|                                    |          |   |   |               |    |   |   |                 |        |                                               |                                       |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                 |        |                                               |                                       |
|                                    |          |   |   |               |    |   |   |                 |        |                                               |                                       |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                 |        |                                               |                                       |

| RECORD OF ABSENCE                  |          |   |   |               |    |   |   |                |        |                                               |                                          |
|------------------------------------|----------|---|---|---------------|----|---|---|----------------|--------|-----------------------------------------------|------------------------------------------|
| NAME : .....                       |          |   |   | CLASS : ..... |    |   |   | REG. NO. ....  |        |                                               |                                          |
| SPECIMEN SIGNATURES : Father ..... |          |   |   | Mother.....   |    |   |   | Guardian ..... |        |                                               |                                          |
| Date of Absence                    | SESSIONS |   |   |               |    |   |   |                | REASON | Signature of Parent/<br>Guardian<br>with date | Signature of<br>Class Guide<br>with date |
|                                    | AM       |   |   |               | PM |   |   |                |        |                                               |                                          |
|                                    | 1        | 2 | 3 | 4             | 5  | 6 | 7 | 8              |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                |        |                                               |                                          |

| RECORD OF ABSENCE                  |          |   |   |               |    |   |   |                  |        |                                               |                                          |
|------------------------------------|----------|---|---|---------------|----|---|---|------------------|--------|-----------------------------------------------|------------------------------------------|
| NAME : .....                       |          |   |   | CLASS : ..... |    |   |   | REG. NO. : ..... |        |                                               |                                          |
| SPECIMEN SIGNATURES : Father ..... |          |   |   | Mother.....   |    |   |   | Guardian .....   |        |                                               |                                          |
| Date of Absence                    | SESSIONS |   |   |               |    |   |   |                  | REASON | Signature of Parent/<br>Guardian<br>with date | Signature of<br>Class Guide<br>with date |
|                                    | AM       |   |   |               | PM |   |   |                  |        |                                               |                                          |
|                                    | 1        | 2 | 3 | 4             | 5  | 6 | 7 | 8                |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                  |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                  |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                  |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                  |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                  |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                  |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                  |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                  |        |                                               |                                          |
|                                    |          |   |   |               |    |   |   |                  |        |                                               |                                          |
| Initial of the lecturer concerned  |          |   |   |               |    |   |   |                  |        |                                               |                                          |

| RECORD OF ABSENCE - EXTRA-CURRICULAR ACTIVITIES |          |         |   |   |    |          |   |   |        |                                  |                                    |
|-------------------------------------------------|----------|---------|---|---|----|----------|---|---|--------|----------------------------------|------------------------------------|
| NAME :                                          |          | CLASS : |   |   |    | REG NO : |   |   |        |                                  |                                    |
| Date of Absence                                 | SESSIONS |         |   |   |    |          |   |   | REASON | Signature of President with date | Signature of Class Guide with date |
|                                                 | AM       |         |   |   | PM |          |   |   |        |                                  |                                    |
|                                                 | 1        | 2       | 3 | 4 | 5  | 6        | 7 | 8 |        |                                  |                                    |
|                                                 |          |         |   |   |    |          |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |          |   |   |        |                                  |                                    |
|                                                 |          |         |   |   |    |          |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |          |   |   |        |                                  |                                    |
|                                                 |          |         |   |   |    |          |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |          |   |   |        |                                  |                                    |
|                                                 |          |         |   |   |    |          |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |          |   |   |        |                                  |                                    |

Those who participate in College activities will be considered for attendance, provided the Attendance Certificate signed by the concerned teacher is obtained and submitted at Counter No.8 within THREE days. Delayed Certificates will not be accepted.



| RECORD OF ABSENCE - EXTRA-CURRICULAR ACTIVITIES |          |         |   |   |    |           |   |   |        |                                  |                                    |
|-------------------------------------------------|----------|---------|---|---|----|-----------|---|---|--------|----------------------------------|------------------------------------|
| NAME :                                          |          | CLASS : |   |   |    | REG. NO : |   |   |        |                                  |                                    |
| Date of Absence                                 | SESSIONS |         |   |   |    |           |   |   | REASON | Signature of President with date | Signature of Class Guide with date |
|                                                 | AM       |         |   |   | PM |           |   |   |        |                                  |                                    |
|                                                 | 1        | 2       | 3 | 4 | 5  | 6         | 7 | 8 |        |                                  |                                    |
|                                                 |          |         |   |   |    |           |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |           |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |           |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |           |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |           |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |           |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |         |   |   |    |           |   |   |        |                                  |                                    |

| RECORD OF ABSENCE - EXTRA-CURRICULAR ACTIVITIES |          |   |   |   |    |   |   |   |        |                                  |                                    |
|-------------------------------------------------|----------|---|---|---|----|---|---|---|--------|----------------------------------|------------------------------------|
| NAME : ..... CLASS : ..... REG. NO. : .....     |          |   |   |   |    |   |   |   |        |                                  |                                    |
| Date of Absence                                 | SESSIONS |   |   |   |    |   |   |   | REASON | Signature of President with date | Signature of Class Guide with date |
|                                                 | AM       |   |   |   | PM |   |   |   |        |                                  |                                    |
|                                                 | 1        | 2 | 3 | 4 | 5  | 6 | 7 | 8 |        |                                  |                                    |
|                                                 |          |   |   |   |    |   |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |   |   |   |    |   |   |   |        |                                  |                                    |
|                                                 |          |   |   |   |    |   |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |   |   |   |    |   |   |   |        |                                  |                                    |
|                                                 |          |   |   |   |    |   |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |   |   |   |    |   |   |   |        |                                  |                                    |
|                                                 |          |   |   |   |    |   |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |   |   |   |    |   |   |   |        |                                  |                                    |
|                                                 |          |   |   |   |    |   |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |   |   |   |    |   |   |   |        |                                  |                                    |
|                                                 |          |   |   |   |    |   |   |   |        |                                  |                                    |
| Initial of the lecturer concerned               |          |   |   |   |    |   |   |   |        |                                  |                                    |

| ATTENDANCE FOR INTER-COLLEGIATE COMPETITIONS |          |   |   |   |    |   |   |   |        |                                  |                                    |                 |  |
|----------------------------------------------|----------|---|---|---|----|---|---|---|--------|----------------------------------|------------------------------------|-----------------|--|
| NAME : .....                                 |          |   |   |   |    |   |   |   |        | CLASS : .....                    |                                    | REG. NO : ..... |  |
| Date of Absence                              | SESSIONS |   |   |   |    |   |   |   | REASON | Signature of President with date | Signature of Class Guide with date |                 |  |
|                                              | AM       |   |   |   | PM |   |   |   |        |                                  |                                    |                 |  |
|                                              | 1        | 2 | 3 | 4 | 5  | 6 | 7 | 8 |        |                                  |                                    |                 |  |
|                                              |          |   |   |   |    |   |   |   |        |                                  |                                    |                 |  |
| Initial of the lecturer concerned            |          |   |   |   |    |   |   |   |        |                                  |                                    |                 |  |
| Initial of the lecturer concerned            |          |   |   |   |    |   |   |   |        |                                  |                                    |                 |  |
| Initial of the lecturer concerned            |          |   |   |   |    |   |   |   |        |                                  |                                    |                 |  |
| Initial of the lecturer concerned            |          |   |   |   |    |   |   |   |        |                                  |                                    |                 |  |
| Initial of the lecturer concerned            |          |   |   |   |    |   |   |   |        |                                  |                                    |                 |  |
| Initial of the lecturer concerned            |          |   |   |   |    |   |   |   |        |                                  |                                    |                 |  |

| ATTENDANCE FOR INTER-COLLEGIATE COMPETITIONS |  |  |               |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |
|----------------------------------------------|--|--|---------------|---|---|---|----|------------------|---|----------------------------------|--|--|------------------------------------|--|--|---|
| NAME : .....                                 |  |  | CLASS : ..... |   |   |   |    | REG. NO. : ..... |   | Signature of President with date |  |  | Signature of Class Guide with date |  |  |   |
| Date of Absence                              |  |  | SESSIONS      |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |
|                                              |  |  | AM            |   |   |   | PM |                  |   |                                  |  |  |                                    |  |  |   |
|                                              |  |  | 1             | 2 | 3 | 4 | 5  | 6                | 7 |                                  |  |  |                                    |  |  | 8 |
|                                              |  |  |               |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |
| Initial of the lecturer concerned            |  |  |               |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |
| Initial of the lecturer concerned            |  |  |               |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |
| Initial of the lecturer concerned            |  |  |               |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |
| Initial of the lecturer concerned            |  |  |               |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |
| Initial of the lecturer concerned            |  |  |               |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |
| Initial of the lecturer concerned            |  |  |               |   |   |   |    |                  |   |                                  |  |  |                                    |  |  |   |

## College Anthem

Comrades, raise a joyful chorus  
Loud and glad your hearts outpour  
While the love of Alma Mater  
Bids our grateful song up-soars  
While we pledge to stand united  
True to her for evermore

Her's the glorious gifts we've treasured  
Love of faith and learning store.  
Sword and shield to strike and shelter  
Till life's double fight is o'er.  
Till from out the deadly combat  
We come victors evermore.

Mother like for all her children  
Help of Heaven she doth explore  
Whether rest they 'neath her mantle  
Or fare distant from her door.  
Like a kindly spirit watching  
Over them evermore.

High up on the hill of idgah,  
Stands the home our hearts adore,  
Proud above the pride of palm trees,  
And the far sea's softened roar,  
Hill and deep and palm abiding,  
Our examples ever more.

Louder, louder swell the chorus  
For the happy days of yore,  
For the hopeful toiling present  
And the years that lie before,  
For the name and fame and honour  
Of our mother evermore.

By the God whose greater glory,  
Governs still thy life and lore,  
By the love thou give'st thy children  
And the light that thou dost pour,  
Prosper thou, dear Alma Mater,  
Aye for ever, evermore.



1. St Aloysius Chapel
2. Degree Administrative Block
3. College Auditorium
4. Arrupe Block : Commerce & Management
5. Marfei Centre & IT, Bank & Canteen
6. Radio Sarang
7. Centenary Ground
8. Xavier Block : Science & Research
9. Loyola Centre For Research & Innovation
10. PG Ladies Hostel
11. Staff Quarters : Non-teaching
12. B.Ed College
13. High School Auditorium
14. Swimming Pool
15. High School
16. Jesuit Residence
17. Primary School
18. Primary School Auditorium
19. Ladies Hostel
20. Teaching Staff Quarters
21. T.I.I
22. AL-Vana Biodiversity Park
23. Aloysius Museum, Konkani Institute
24. PUC Science Block
25. PUC Gonzaga Block (Main Block)
26. Hostel / PU Ground
27. Gents Hostel
28. Gonzaga CBSE School
29. Loyola Hall
30. PU - Canteen
31. Gonzaga Stadium





# ST ALOYSIUS COLLEGE (AUTONOMOUS)

Post Box No. 720, St Aloysius College Road, Mangaluru 575003, Karnataka  
Tel: 0824-4117701/04 Email : [principal@staloysius.edu.in](mailto:principal@staloysius.edu.in) Website: [www.staloysius.edu.in](http://www.staloysius.edu.in)

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- Recognised as Centre for Research Capacity Building under UGC-STRIDE Scheme • Recognised under the DBT-BUILDER Scheme, Govt. of India
- College with 'STAR STATUS' conferred by DBT, Govt. of India • Recognised by UGC as 'College with Potential for Excellence'

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- B.A.: • History • Economics • Political Science • Sociology • Journalism • Psychology
- English Major • Kannada Major • Communicative English
- Computer Animation • Social Work

- B.Sc.: • Physics • Chemistry • Mathematics • Computer Science • Computer Animation
- Electronics • Statistics • Biochemistry • Botany • Biotechnology
- Microbiology • Zoology • Economics

### New Courses : • B.Sc. (Visual Communication) • B.Sc. (Food Science)

- B.Com. (General) • B.B.A. (General)
- B.Com. (ACCA Embedded) • B.B.A. (Professional)
- B.Com. (Integrated CA) • B.C.A. & B.S.W. : As per the Regulations
- B.Com. (Apprenticeship / Internship Embedded)

### NEW Batches starting at 7 am

- BSc - Visual Communication
- BSc - Food Science, Chemistry
- BSc - Food Science, Biochemistry

### NEW Batches starting at 4:30 pm

- BCom - General (new additional batch)
- BA - English Major, Journalism (new additional batch)
- BA - Journalism, Psychology (new additional batch)
- BVOC - Software Development

- Languages offered: English, Hindi, Kannada, Konkani, Sanskrit, Additional English, Malayalam, French

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### Courses Offered (3 Years)

- B.Voc. (Bachelor of Vocation Programme)
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- Software Management • Renewable Energy Management

## POSTGRADUATE PROGRAMMES

- M.A. (English) • M.Com. (Regular) • M.Sc. (Food Science & Technology)
- M.A. (Economics) • M.Com. (Finance & Analytics) • M.Sc. (Food Science, Nutrition & Dietetics)
- M.S.W. (Social Work) • M.Sc. (Physics) • M.Sc. (Biochemistry)
- M.Sc. (Corporate Psychology) • M.Sc. (Biotechnology) • M.Sc. (Chemistry)
- M.A. (Journalism & Mass Communication) • M.Sc. (Mathematics) • M.Sc. (Analytical Chemistry)



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- Biotechnology Skill Enhancement Programme (BiSEP)
- Business Management (PGDBM)
- Human Resource Management (PGDHRM)
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- PGDBF - Postgraduate Diploma in Banking & Finance • PGDCB - Postgraduate Diploma in Computational Biology



